



Public Health Advisory Council Meeting

MEETING MINUTES – October 25th, 2017 @ 4:00pm

Health Department Board Room, 2nd floor
2030 Tecumseh Road
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
 - a. Jennifer called the meeting to order at 4:25pm
 - b. Call for other items to be added to the agenda
 - c. No public comment.
2. Director's Report
 - a. Grants
 - i. The Peine Foundation is under review.
 - ii. Deihl Fund (GMCF) – We will resubmit this grant next week.
 - b. Hiring
 - i. We are still looking for a Maternal and Child Health Nurse. Applicants can apply online. Please reach out to anyone that would be interested in this position. We made an offer to an individual but they later declined due to the lack of child care. We currently don't have any applicants.
 - c. Save the Date
 - i. Okt-FLU-ber Fest Flu Shot Clinic
 - A. Thursday, October 26th
 - B. 1:30 pm – 7:00 pm
 - C. Vaccine registration closes at 6 pm
 - D. It will be located on the Riley County Health Department Campus
 - E. Face painting, Tricare will be here to give shots for Tricare.
 - I. Jenn reports that we did receive positive Flu cases type A and B in September. It has tapered off since we've been administering flu shots. After the holidays and March are peak flu months. We do offer high dose flu shots for those over 65. We will also have 20 flu shot doses for uninsured adults 19 and over.
 - d. PHAB Accreditation/Strategic Planning Update – We will submit the application in March of 2018. We will have a year to upload all required documents for Accreditation. Julie and Jenn will attend an Accreditation Training which is required to apply for accreditation.
 - i. Branding Strategy
 - A. This is getting wrapped up.
 - ii. Health Promotion and Disease Prevention Plan
 - iii. CHIP Meetings
 - A. This will be completed next month and will be posted online. There will be meetings that will consist of different work groups.
 - iv. Workforce Development Plan
 - v. Worksite Wellness Plan
 - e. Safe Kids Coalition

- i. This program used to be organized by EMS. Now, Danielle from the MCH Program here at the Health Department has agreed head this coalition. We will continue the weekly car seat check lane which is held at the Manhattan Fire Department on Denison on Tuesdays from 11 am – 1 pm. There are some car seats available but one must call Danielle prior to the car seat check lane for details and availability. We will apply for mini grants for helmets.
 - f. Health Promotion and Disease Prevention Plan is a part of our accreditation. Unfortunately, we don't have the typical health educator that will do presentations on diabetes or other community health topics. Julie is more focused leading the Accreditation efforts. The Health Promotion and Disease Prevention Plan that is presented is in draft form.
 - i. This plan aims:
 - A. Recognize the burden of disease in Riley County.
 - B. Identify and implement evidence-based, high impact tools for disease risk reduction.
 - C. Monitor and evaluate outcomes through communication, education, policy, and environmental changes.
 - ii. This aligns with our strategic plan and efforts toward PHAB Accreditation.
 - g. Enhanced Surveillance Systems
 - i. Technology-based Disease Surveillance and Reporting
 - A. Create protocol and procedures for the use of ESSENCE data within Riley County
 - I. This system allows us to know where disease is our County. We've pulled disease data from events such as Country Stampede. We've kept and analyzed the data internally and to update during meetings such as the PHAC.
 - B. Create custom queries in ESSENCE to receive weekly updated on select sub-syndromes.
 - C. Share ESSENCE data with community partners
 - D. Incorporate remote patient monitoring protocols and training for observing treatment and evaluating patients with exposure to potentially highly infectious disease
 - I. The intent is to screen highly infectious patients via Skype without exposing our staff.
 - E. Create disease reporting materials to be distributed to local providers and schools nurses
 - F. Train Epi Team on the use of emerging technologies for the purpose of telehealth and remote patient monitoring.
 - h. Communicable Disease Prevention and Health Promotion Plan
 - i. Vaccine Preventable Diseases – We have low vaccination rates. Our staff will remind patients when their immunizations are due. We are wanting to do a recall system which allows patients to be reminded or notified of upcoming health reminders such as the flu shot and kindergarten shots.
 - A. Reminder and recall system for patients and providers
 - B. Patient and family incentives
 - I. The State offers \$300 in utilities for an incentive. We are hoping to have a one time incentive internally.
 - C. All are RCHD clients are asked at each visit in they are up to date on vaccinations
 - D. Electronic Flu-shot reminders to the public using Everbridge
 - I. Flu shot reminders via Everbridge.

- E. Email reminders to RCHD clients about back to school immunizations and flu shots
 - ii. Sexually Transmitted Infections
 - A. Through the use of GIS mapping identify clusters of high risk populations in Riley County
 - I. Western Kansas has had an outbreak of Syphilis which has been linked to Meth usage. We use the mapping to find out where the high risk is located in our County. Karen questioned if this could be helpful for RCPD especially if it is related to criminal activity. Jenn was concerned that the intent is to get folks treatment. It might prohibit treatment if they thought they would be arrested. Andrew and Jenn spoke to RCPD but they didn't discuss where meth is located in our community. Karen encouraged them to meet with Brad Schoen.
 - iii. Arboviral Diseases
 - A. Expand the reach of BugAPalooza by including community partners to provide education and other informational materials
 - I. The intent is to promote this at BugaPolooza.
 - B. Expand the reach of BugAPalooza by including community partners to provide education and other informational materials
 - C. Record travel vaccinations given for arboviral diseases, monitor countries, provide information on destinations affected by arboviral diseases
 - I. Andrew creates a monthly newsletter that includes information on different travel destinations and what diseases are active in that region. Andrew and the Epi Team have been tracking what travel vaccines have been administered in the clinic and where the patient is traveling to. This allows us to know what these patient could be bringing back to our community.
 - D. Collaborate with environmental health officials on projects including code enforcement and mosquito abatement and surveillance efforts
 - E. Receive monthly updates from Biosecurity Research Institute (BRI) and other local/regional entities regarding arboviral disease
 - i. Chronic Disease Prevention and Health Promotion
 - i. Smoking Cessation – The intent is to train all staff on KSTrain and refer those to KanQuit if needed.
 - A. Complete the BTI (Brief Tobacco Intervention) training online via KS-Train
 - B. Develop an internal Health Department policy on KanQuit referral
 - C. increase the number of medical/mental health providers who require employees to take BTI (Brief Tobacco Intervention) training by three organizations
 - D. Create a Tobacco Cessation work group of the Flint Hills Wellness Coalition
 - E. Place tobacco free signage in parks
 - F. Increase the number of rural parks and recreational facilities with tobacco and e-cigarette free policies
 - I. Our intent is to reach out to the rural areas parks as well as Manhattan for tobacco free policies. Approximately 480 people walk around the City Park every day. The City is getting signage on the Clean Air Act. As of June 2018 KSU will be tobacco free according to Jenny.
 - ii. Improved Nutrition and Access to Healthy Foods
 - A. Collect information on the local food system by compiling secondary data and gathering primary data through surveys and focus groups.

- B. Educate stakeholders, policy makers and the community on results from the food assessment
 - C. Create messaging campaign about health behaviors including nutritious food, physical activity and smoking cessation
 - D. Identify opportunities to improve access healthy foods at farmer's markets, through physician prescription, etc.
- iii. Physical Activity
 - A. Be a hub for physical activity resources including bike and trail maps, etc
 - B. Create social media messages on physical activity
 - C. Increase walking and biking to schools by supporting Safe Routes to Schools program
 - D. Increase community awareness and support for adopting a Safe Streets/Complete Streets Policy.
 - iv. Worksite Wellness
 - A. Place at least five (5) WorkWell KS posters in each Riley County office
 - B. Riley County employees will have received a WorkWell KS poster
 - C. Host one (1) WorkWell KS workshop for businesses throughout Riley County
 - D. Riley County Human Resources research what mental health screenings and visits are covered in the employee health insurance plan
 - I. We distributed Worksite Wellness signs at our Columbus Day Training.
 - E. Create a, "how to access mental health services" flyer or brochure and disseminate to all county departments
 - F. Develop, prioritize and implement a worksite wellness plan
 - j. Seeking and Advocating for Funding Initiatives
 - i. Apply for the KDHE Chronic Disease Risk Reduction Program grant
 - ii. Apply for funding from American Heart Association (AHA) to support the Food and Farm Council
 - iii. Apply for local grants
 - iv. Apply for National Association of County and City Health Officials (NACCHO) grants
 - v. Provide professional development grant writing opportunities to staff
3. Sexual Assault Forum
- a. On Nov 9th at 7:00 pm a Sexual Assault Forum will be held at the Kimball Fire Station. This will be a time discuss what we need and what we need to do as a community. Those attending will be RCPD, Via Christi, the Crisis Center, KSU, and Riley County Attorney's. This forum is organized by this Advisory Council. Karen and Jennifer, Health Department Director will facilitate the forum. The attending organizations will be on a panel and will talk about their role and what they need from the other organizations. Those that are assaulted are usually taken to Junction City and Topeka. Karen reports that Via Christi is training 3 nurses on what to do when someone is assaulted. Unfortunately, Via Christi doesn't offer the morning after pill. Captain Hagerty from fort riley will also be attending. This forum will be mentioned on the radio with Kathy Dawes.
4. Interest Forms and Renewal Applications
- a. We currently have 2 empty seats on the PHAC. It was suggested that we have Sherliyn Jackson from KSU Extension. The current applications are almost is a year old. There is one applicant that would be good to have on the PHAC. It was suggested to have someone in the community be on the PHAC. Possible someone that seeks Health Department services.
5. November and December PHAC Meeting Dates
- a. The PHAC will not meeting in November. The next meeting will be on December 13th.
6. Other
- a. Drug Take Back Day will be on Oct 28th at the Manhattan Town Center.

Meeting adjourned at 5:00 pm Adam

Next Meeting: December 13th, 2017 @ 4:00pm