



Public Health Advisory Council Meeting

MEETING MINUTES – December 13th, 2017 @ 4:00pm

Health Department Board Room, 2nd floor
2030 Tecumseh Road
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In

- a. Adam called the meeting to order at 4:10 pm
- b. Call for other items to be added to the agenda
- c. No public comment.

2. Director's Report

a. Grants

- i. KDHE Injury Prevention Mini-Grant - We were awarded \$2,500 to provide safety supplies for home visiting families. Items purchased included outlet covers, car seats, pack plays, and baby gates.
- ii. Peine Foundation – (under review) The Health Department will be the fiscal agent on behalf of the Flint Hills Wellness Coalition to support the Health Equity Project. We needed some additional dollars to help support this grant.
- iii. Deihl Fund (GMCF) – not awarded. The first time we asked for a large amount of money. This time we asked for less. We will apply for this grant again.
- iv. March of Dimes- \$20,000 proposal to support Becoming a Mom. The Health Department had funding for the Becoming a Mom Programs that ended in June. We found out that we could apply again for this grant.
- v. Aid to Local Grants
 - A. Open January 15, closes March 15. This is for PHEP, Immunizations, MCH, and Family Planning. We will also apply for Chronic Disease and Risk Reduction Grant this year.
 - B. Commission approval on March 8th - We will keep everyone updated when we go to the board for support. The state has new grant reporting system. We previously used Catalyst. It has been a bit challenging to switch over the new a system during grant renewals. We will still do reporting in the old system.
- vi. Greater Manhattan Community Foundation – opens in January
- vii. Health Equity Grant 3 year grant
 - A. Neighborhood focus: Northview is the neighborhood focus. It'll be one year in May that we've been working on this grant. This grant will be community driven. The Health Department will be facilitating. The community will decide what their focus will be.
 - B. Focus groups, town halls, huddles, and living room conversations will held to discuss the challenges the Northview neighborhood faces.
 - C. We are currently recruiting Community Champions for the neighborhood. This Community Champion will have leadership training. This position will receive a stipend.

- viii. Peine Foundation went to RR
 - A. Raising Riley was awarded the Peine Foundation Grant. To date, 8 child care providers in Riley County have participated in quality improvement activities. The intent is to improve the quality of care they provide.
 - I. The participating child care providers receive monthly professional development, coaching sessions, observations, and technical assistance.
 - B. The Flint Hills Wellness Coalition is working on a presentation, for the Chamber, on how more child care facilities could increase money to the community. We need others in the community involved in this process. The lack of child care has been an ongoing issue. Karen is concerned that the community doesn't know what we are doing to address the lack of child care. Karen suggested we send a letter to the editor. There are a lot of organizations involved but not the community.
- b. Hiring
 - i. Maternal and Child Health Nurse
 - A. Applicants can apply online. We've made 3 conditional offers and have been turned down 3 times. Two of the offers turned down the position due to the lack of child care and the other was not ready to come back to work.
 - B. We will repost the position to accept LPNs. They can still do similar work. None of the applicants has turned it down because of money. Unfortunately, we've received very few applicants. We've posted in the newspaper, Indeed, and Facebook. If you have any ideas or know of anyone one that would be interested please notify Jennifer. Will repost the position in the next couple of weeks.
 - ii. Child Care Surveyor
 - A. Meredith Blizzard
 - B. Start date: January 2nd - Last year, the commission approved a new child care licensing surveyor. She has been doing similar work with DCF in Tennessee.
- c. Save the Date
 - i. Poverty Simulation – Friday, Feb 23rd and Saturday, Feb. 24th
 - A. Elaine Johannes will conduct this Poverty Simulation which is based on a curriculum. The simulation is to experience a day in the life for a family in poverty. The location of this simulation is unknown at this time. We need to find a same location on both days. Last year this was held at the Methodist Church. More details to come.
 - B. December 15th and 16th the ATA Bus provides free rides.
- d. IRIS Pilot
 - i. This is a web-based referral system built by KU. We are receiving this system for free since we have the block grant through Raising Riley. There is no cost for us to participate. This will be piloted next year. With this program, we could send a referral to Lafene for someone that needed testing.
 - ii. This system links agencies/organizations in the community to each other.
 - iii. Agencies can receive referrals and connect families to the right services.
 - iv. Referrals can be tracked to ensure that families do not fall through the cracks.
 - v. No cost to participate for agencies or families.
 - vi. There is a meeting scheduled in January to develop community standards. Community standards could be "All referrals will be followed up within 48 hours." Geary County has just launched tis system. We could make this community wide.
 - vii. Some areas of this system are customizable. A "Community Manager" would be someone that has access to all community referrals. Please let Jenn know if one is interested in this role.

- e. Annual Report
 - i. We will need a letter from the PHAC by January 19th for the annual report. We will ask Adam to write this.
 - ii. Presentation to the PHAC during the February meeting.
 - f. PHAB Accreditation/Strategic Planning Update
 - i. In Progress
 - A. Branding Strategy (Completed)
 - B. Health Promotion and Disease Prevention Plan (Completed)
 - C. CHIP
 - Action plan is complete
 - Make available to the public for feedback on the FHWC website
 - Infographics summarize the action plan
 - Comment box available for feedback
 - D. Workforce Development Plan(Completed)
 - E. Worksite Wellness Plan (Completed)
 - F. Reviewing Domains 6 and 7
 - G. Domain 6 is Enforce Public Health Laws Domain 7 is Promote Strategies to Improve Access to Health Care.
 - g. Access & Coordination Services Action Plan – This will be posted on the Flint Hills Wellness Coalition Website.
 - i. The goal is to improve access to services through improved promotion, communication, and coordination of systems and services among providers and with the Riley County community.
 - A. Improve coordination among providers and decrease duplication of services.
 - B. Advocate for social service agencies and community needs.
 - C. Increase awareness of resources through an online community resource directory.
 - D. Identify and implement a shared referral system among providers. Hopefully IRIS will fulfill this need.
 - h. Mental and Behavior Health Action Plan
 - i. The goal is to improve response to mental health needs of the Riley County community.
 - A. Support the Riley County Police Department Mental Health Responders.
 - B. Facilitate and promote mental health first aid training.
 - C. Advocate for Regional Mental Health Crisis Stabilization Center
 - D. Engage employers in the community to health address mental health needs to ensure competitive workforce.
2. Vote for New PHAC Members
- a. Jenn passed out PHAC By Laws to the Council. Unfortunately, Karen isn't eligible to serve on the PHAC because she has already served 2 terms. According to the By Laws, we must have a quorum present to vote on fulfilling seats. We don't have a quorum present today. There are 3 vacant seats on the PHAC. Karen M, Ginny, and Yvette seats will need to be filled. We have 3 applicants but that we have doesn't mean that we have to accept all 3 applications. There was one applicant that marked that he was interested in serving on all of the boards. However, he doesn't list what his interests are. Jenn needs to tell Cindy Kabriel by 2 tomorrow, December 14th, the PHAC decision. The present PHAC recommend that Karen serve another term. Jenn will email Cindy K to see if this is a possibility. Karen mentioned that if approved, she would like to serve another term on the board. The present public mentioned that there was no one representing Via Christi on the board. Jenn will email the list of questions to all 8 PHAC that was generated by present PHAC to obtain a quorum vote.
 - b. Emailed Questions to PHAC to have a quorum vote
 - ii. The PHAC is recommending applicant 1 and applicant 2 are appointed to the PHAC. Yes/No
 - A. 7 PHAC voted Yes

- iii. The PHAC is not recommending applicant 3 as he did not indicate why he is interested in serving on the Council. Yes/No
 - A. 7 PHAC voted Yes
 - iv. The PHAC is recommending the third available position remain open until January at which time the PHAC can discuss additional options for filling the position. Yes
 - A. Option 1 – The PHAC would like to consider allowing Karen McCulloh to serve a third term as there are no other applicants.
 - I. 2 votes
 - B. Option 2 – Ask Caitlin Pride from Via Christi is she would like to serve on the PHAC (first preference).
 - II. 2 votes
 - C. Option 3 – Ask a community member who utilizes Health Department services to serve on the PHAC (second preference).
 - III. 1 votes
3. Other
- a. Karen indicated the sexual assault forum showed that the community is working together very well. In attendance were two nurses from Via Christi. Via Christi will start doing exams on the maternity floor instead of the ER. Karen said the police seemed pleased with the forum. Jenn received some information on a Sexual Assault Prevention Grant. However, we need a coalition to receive funding for this grant which we don't have.

Meeting adjourned at 4:59 pm Jennifer

Next Meeting: January 24th, 2017 @ 4:00pm