



# Public Health Advisory Council Meeting

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## MEETING MINUTES – January 24th, 2018 @ 4:00pm

Health Department Board Room, 2<sup>nd</sup> floor  
2030 Tecumseh Road  
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
  - a. Adam called the meeting to order at 4:07 pm
  - b. Call for other items to be added to the agenda
  - c. No public comment.
2. Director's Report
  - a. Grants
    - i. Peine Foundation – Awarded - \$13,650 to provide additional support for the health equity project we are the fiscal agent. RCHD was the applicant for this grant. The Health Equity Project is working to identify one health equity in the Northview area.
    - ii. Aid to Local Grants
      - A. Open January 15, closes March 15
      - B. Commission approval on March 8<sup>th</sup>. If the PHAC is available at 10 am on March 8<sup>th</sup> your support would be welcomed to attend the meeting. The Aid to Local Grant includes Family Planning, Immunizations, State Formula, MCH, Public Health Emergency Preparedness, and Child Care Licensing. Jennifer reports that she will provide a breakdown of this grant at the February PHAC Meeting.
  - b. Hiring
    - i. Child Care Surveyor
      - A. Meredith Blizzard
        1. We took over Geary County facilities in 2016. In July, the Commission approved a 3<sup>rd</sup> child care licensing surveyor position.
        2. We are considering the possibility of obtaining the Clay County Child Care Licensing Grant. Clay County has decided not renew their Child Care Licensing Grant. We are trying to negotiate with the State what additional funds they are willing to give us. Currently, Clay County has 20-25 child care facilities.
    - ii. Maternal and Child Health Nurse
      - A. We will repost the position to accept LPNs
  - c. Save the Date
    - i. Poverty Simulation
      - A. February 24<sup>th</sup> , 1pm- 4pm
      - B. Pottorf Halls (1710 Avery Ave)
      - C. Register online: [flinthillswellness.org](http://flinthillswellness.org)
      - D. Volunteers and participants needed
      - E. There are 2 links on the website for those interested in joining as a participant or volunteer their time.
    - ii. Bug-a-Polooza
      - A. Thursday, April 5<sup>th</sup> , 4-6pm. We might change the time of this event to 3:00 pm.
      - B. Location: TBA
      - C. Riley County Health Department in partnership with KSU Public Health
      - D. Bug bite prevention and summer safety event
  - d. Annual Reports

- i. RCHD Annual Report
    - A. Adam wrote a letter from the PHAC
    - B. Jenn will present the RCHD Annual Report to the PHAC during the February meeting.
  - ii. Strategic Planning Annual Report
    - A. This summarizes the progress on the strategic plan and performance management which was implemented last year.
    - B. Presentation to the PHAC during the February meeting
- e. Public Health Accreditation Board (PHAB)
  - i. The measurement of health department performance against a set of nationally recognized, practice-focused and evidenced-based standards
  - ii. Timeline
    - A. Completed all PHAB prerequisites
    - B. Submit Application in March 2018.
    - C. Jenn and Julie will attend PHAB training in May.
    - D. 1 year to upload documentation (March 2018). Upload documentation demonstrates what we do in the Health Department.
    - E. Site visit and decision by December 2019
- f. PHAB Accreditation/Strategic Planning Update
  - i. In Progress – We review one or more domains a month.
    - A. Domain 8: Maintain a Competent Public Health Workforce
    - B. Domain 9: Evaluate and Continuously Improve Processes, Programs, and Interventions. This includes QI and Performance Management.
    - C. Domain 10: Contribute to and Apply the Evidence Base of Public Health
    - D. Domain 11: Maintain Administrative and Management Capacity
    - E. Domain 12: Maintain Capacity to Engage the Public Health Governing Entity  
This Domain encompasses the County Commission.
- g. Food Inspections
  - i. The Health Department does not get involved unless there is a foodborne illness outbreak such as E.coli.
  - ii. Kansas Department of Agriculture (KDA) promotes public safety by regulating the production and sale of food products in Kansas
  - iii. KDA is responsible for inspections of food establishments, food processors and lodging establishments.
  - iv. We urge those that contact us regarding complaints to visit the below website to report a food-related illness or complaint in partnership with KDHE.
  - v. <http://www.foodsafetykansas.org/>
  - vi. Food Inspections Trends
    - A. <http://agriculture.ks.gov/divisions-programs/food-safety-lodging/inspection-results>
    - B. 2016 Food Inspections – 100% of facilities were in compliance.
    - C. 2017 Food Inspections – 95% of facilities were in compliance. 5% were out of compliance.
- h. Changes to KDHE Disease Regulations
  - i. A Public Hearing on the proposed changes on February 21, 2018 at the State Office Building in Topeka.
  - ii. Changes update
    - A. Language
    - B. specific reportable conditions
    - C. time frames for reporting
    - D. Requirements for isolation and quarantine
    - E. Jennifer can email the full list of change in the State Statute to PHAC.
  - iii. No additional cost to KDHE, LHDs, or the public
- i. Iris Pilot
  - i. Web-based referral system from KU
  - ii. Links agencies/organizations community to each other.

- iii. Agencies can receive referrals and connect families to the right services.
- iv. Referrals can be tracked to ensure that families do not fall through the cracks.
- v. No cost to participate for agencies or families
- vi. Meeting January 30<sup>th</sup> to develop Community Standards
- j. Sexual Assault
  - i. RCPD wants to take a preventative approach
    - A. What resources or services are in our community related to sexual assault prevention?
    - B. Julie reports that we don't have historical knowledge about what the community has done for sexual assault prevention. RCPD is reviewing cases to see what could've been done prior to the sexual assault. It has been suggested that bars need education about over serving or underage drinking. RCPD is aware of the Crisis Center as a resource. A Round Table discussion was conducted in November to discuss what is being done to help those that are sexually assaulted and to collaborate on reporting. The organizations that attended this round table include RCPD, KSU, Crisis Center, Via Christi, and Fort Riley among others. Unfortunately, this meeting did not discuss the prevention side of sexual assault. Jenny reports that KSU students must complete an online training annually before enrolling for classes. These online trainings cover basic primary prevention. KSU conducts secondary trainings as a follow up to the online trainings. RCPD works closely with KSU Police if a sexual assault occurs on the KSU campus. It was mentioned that a prevention event was held in Aggieville in 2014. Deb stated that there was a group of people that had an interest in this topic and created a separate committee. The women involved with this committee are deceased or no longer active. There has been nothing formal out of the Health Department or other agency regarding Sexual Assault Prevention. Is this is a topic the PHAC would like to accept? RCPD is coordinating this effort. Deb stated that the November Round Table and binge drinking that PHAC has discussed in the past relates to this topic. This topic should be discussed with college and high school students. Lori suggested that we reach out to churches to help educate. Leslie and Jennifer attended 3 sex education classes at the East Campus of the high school. The focus of those classes are about relationships. Unfortunately, they don't go over coercion. There are no sex education classes at the West Campus. There's a huge void between grades 10-12. Would the PHAC like to have RCPD attend the next PHAC Meeting to discuss their thoughts on Sexual Assault Prevention? Bob thought this would be a good idea. Adam would be interested to speak to them. Julie will try to arrange to have them attend the February 28<sup>th</sup> PHAC Meeting.

### 3. Business

- a. Introductions of new Council and existing Council
- b. Appointing new Chair and Vice Chair.
  - i. Bob Boyd offered to be the Chair for the PHAC. Michelle will print and distribute the By Laws for the PHAC at the next meeting. Deb Nuss offered to be the Vice Chair. All PHAC agreed to the new occupants of these positions.

### 4. Other

- a. It was questioned who would fill the vacant seat on the PHAC. Karen McCulloh is not eligible because she has served her term. It was suggested to have someone from Fort Riley or Via Christi. Deb suggested someone from the school district or school board member. One application was denied because they didn't have any areas of interest identified on the application. One PHAC mentioned that they spoke with Dr. Benne's wife regarding the vacant seat. She said Dr. Benne would be interested in filling the last seat. This would be an excellent choice because he would have the Fort Riley and a Public Health perspective.
- b. Michelle will send an outlook calendar invites for the 2018 PHAC Meetings to all Council. Michelle will email the minutes and By Laws next week.
- c. Jennifer would appreciate PHAC representation at the March 8<sup>th</sup> Commission Meeting. We have 30 minutes to present our grants. Last year we went over time due to public comments. If one wants to speak, they will need to attend the meeting at 8:30 am. This would allow ample time for public comment.

Jennifer and Leslie have provided information and education with a Commissioner at his request. This was the result of the challenges from last year. We will have a preliminary grant proposals at the next meeting. The State has a new grant system which is causing delays.

Meeting adjourned at 4:56 pm Adam

**Next Meeting: February 28<sup>th</sup>, 2018 @ 4:00pm**