



# Public Health Advisory Council Meeting

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## MEETING MINUTES – February 28th, 2018 @ 4:00pm

Health Department Board Room, 2<sup>nd</sup> floor  
2030 Tecumseh Road  
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
  - a. Deb called the meeting to order at 4:02 pm
  - b. Call for other items to be added to the agenda
  - c. No public comment.
2. Director's Report
  - a. Hiring
    - i. Maternal and Child Health Nurse
      - A. Lisa Kringen, RN
      - B. Start Date: March 5<sup>th</sup>
    - b. Annual Report Summary – Our Annual Report will be available in paper form and on our website. Jenn will give a copy to the PHAC when it comes available.
      - i. Operationalizing our Mission and Vision
        - A. Vision: Health People in a Healthy Community
        - B. Mission: To promote and protect the health and safety of our community through evidence -based practices, prevention, and education
        - C. Values:
          - (1) Recognizing the value of all people
          - (2) Providing quality services
          - (3) Serving with leadership and integrity
          - (4) Advocating for advancement of public health policies
      - ii. 2017 Public Health Highlight
        - A. 2017 Local Health Department of the Year was awarded by the Kansas Association of Local Health Departments (KALHD)
        - B. Opened a Satellite Clinic at Ft. Riley Irwin Army Hospital. This is the first hospital/WIC Clinic collaboration on a military base.
        - C. Child Care Licensing in Geary County
        - D. Completed all 8 prerequisites for accreditation from Public Health Accreditation Board which includes Branding Strategy, CHIP, among others.
        - E. Raising Riley achievements
          - (1) Highest percentage statewide of children not At-Risk in any myIGDI subtest by the spring in both Phonemic Awareness and Language Comprehension. This is a social and emotional assessment that's conducted in the Spring and Fall. The data has showed an improvement.
      - iii. Diagnose and Investigate
        - A. 153 disease investigations

- B. Includes
  - (1) Hepatitis B
  - (2) Hepatitis C
  - (3) Tuberculosis
  - (4) Mumps
- C. Most diseases were vaccine preventable
- D. 2016-2017 Comparison
- E. Investigations peaks in December, June, and August. There is a drop in in May when students leave for the summer and a spike in August when they return. The chart is consistent from year to year.
- iv. Inform-Education-Empower
  - A. Raising Riley Story Time
    - (1) 33 childcare facilities, 65 classrooms, 515 children
  - B. Becoming a Mom Prenatal Education Classes
    - (1) 72 classes, 581 clients
    - (2) Improvements in knowledge and health outcomes. We are currently waiting on the Becoming a Mom final report from the State Health Department.
  - C. Improvements in breastfeeding rates
    - (1) 86.5% of WIC mothers initiate breastfeeding
    - (2) 40.9% breastfeeding to 6 months
    - (3) 32.6% exclusive breastfeeding
  - D. Designated as a Community Supporting Breastfeeding. The Manhattan community supports breastfeeding which was a signed resolution by the Commission.
- v. Mobilize Community Partnerships
  - A. Flint Hills Wellness Coalition: Food and Farm Council Stakeholder Event in October.
    - (1) 55 individuals and organizations
  - B. Safe Kids Coalition: The Health Department serves as lead agency for this Coalition. We took the lead after the changes in the Riley County EMS. The Coalition is working on more activities for the community.
  - C. Flu Clinics
    - (1) 31 mobile clinics, 1400 vaccines – We coordinated with GIS for mapping our clinics to determine additional areas that we need to serve.
    - (2) 70 Tdap shots at the Senior Center.
- vi. Develop Policies and Plans
  - A. Updated Rest Breaks for Nursing Mothers Policy - The County Policy allows exempt and non-exempt staff to express milk.
  - B. Community Health Improvement Plan in Collaboration with the Flint Hills Wellness Coalition.
  - C. Internal Plans
  - D. Workforce Development Plan
  - E. Branding Strategy
  - F. Health Promotion and Disease Prevention Plan
  - G. Worksite Wellness Plan
- vii. Enforce Laws and Regulation

- A. WIC vendor manager monitors local grocery stores to ensure they abide by the state & federal guidelines.
    - (1) WIC dollars spent in Manhattan stores totaled \$784, 817
  - B. 2016 Child Care Licensing Summary – Riley County
    - (1) 14 Initial Inspections
    - (2) 112 Annual Inspections
    - (3) 36 KDHE Compliance Inspections
    - (4) 13 Facility Complaint Inspections
    - (5) 7 Illegal Care Inspections
  - C. 2017 Child Care Licensing Summary – Riley County
    - (1) 19 Initial Inspections
    - (2) 102 Annual Inspections
    - (3) 31 KDHE Compliance Inspections
    - (4) 14 Facility Complaint Inspections
    - (5) 8 Illegal Care Inspections
  - D. 2017 Child Care Licensing Summary – Geary County
    - (1) We obtained Geary County Child Care Licensing in 2017.
    - (2) 10 Initial Inspections
    - (3) 35 Annual Inspections
    - (4) 20 KDHE Compliance Inspections
    - (5) 9 Facility Complaint Inspections
    - (6) 5 Illegal Care Inspections
- viii. Link People to and Assure Services
- A. Raising Riley awards child care scholarships for families at or below 185% of poverty guidelines. 269 scholarships provided for high quality day care.
  - B. WIC completed 2680 certifications for services, 106,064 referrals to external agencies and 19,278 inter-agency referrals
  - C. Maternal and Child Health
    - (1) 59 home visiting clients, 508 home visits - Most of our families get multiple visits a year.
    - (2) 225 prenatal and 33 post-partum maternal and infant clients
  - D. Reproductive Health Services under the family planning grant
    - (1) 1,096 women and 233 males received contraceptive services
    - (2) 1,584 tests for chlamydia, gonorrhea, and HIV for males and females
    - (3) 105 Human Papilloma Virus (HPV) vaccines
    - (4) 296 HPV tests and 407 Pap smears to screen for cervical cancer
    - (5) 60 women in Early Detection Works
- ix. Assure a Competent Workforce
- A. 2,549 hours of professional development – These are completed hours department wide.
  - B. 6 staff participation in leadership training
  - C. 98% of staff participated in Incident Command Training
  - D. 11 drills and trainings related to emergency preparedness
  - E. 2 Presentations at professional conferences
- x. Budget Summary- We hired another child care licensing surveyor using carry over funds. A big portion of our funds come from grants. To obtain these grants we need the County to get on board.
- A. Beginning Balance - \$549,342.34
  - B. Revenue

- (1) County - \$1,154,526
- (2) Grants – \$2,042,055.19
- (3) Client Fees (self-pay) - \$100,695.33
- (4) Client Fees (Medicaid) - \$40,084.70
- (5) Client Fees (Insurance) - \$60,759
- (6) Total Revenue - \$3,702,563.67
- C. Expenses
  - (1) Personnel - \$2,167,338.58
  - (2) Contract - \$604,544.55
  - (3) Commodities - \$428,907.35
  - (4) Capital - \$4,314.07
  - (5) Total Expenses - \$3,205,104.55
- D. Ending Balance - \$1,046,801.46
- E. Jenn will have an RCHD Annual Report in paper form for the PHAC at the next meeting.
- c. Save the Date
  - i. Bug-A-Polooza – Free event for the community.
    - A. Thursday, April 5<sup>th</sup> , 3-6:30pm
    - B. Location: City Park
    - C. Riley County Health Department in partnership with KSU Public Health
    - D. Bug bite prevention and summer safety event
    - E. We will offer the Tdap vaccine. There will be live bugs available for viewing.
- d. Public Health Accreditation Board (PHAB)
  - i. The measurement of health department performance against a set of nationally recognized, practice-focused and evidenced-based standards.
  - ii. Timeline
    - A. Completed all PHAB prerequisites
    - B. Submit Application in March 2018
    - C. Jenn and Julie will attend PHAB training in May 2018.
    - D. 1 year to upload documentation (March 2019)
    - E. Site visit and decision by December 2019- The Accreditation Team has been working on one domain each month. This month the team will wrap up all of our domains. We will request assistance from the PHAC during the site visit.
- e. PHAB Accreditation/Strategic Planning Update
  - i. In progress
    - A. Domain 10: Contribute to and Apply the Evidence Base of Public Health
    - B. Domain 11: Maintain Administrative and Management Capacity
    - C. Domain 12: Maintain Capacity to Engage the Public Health Governing Entity
- f. Grants
  - i. March of Dimes – Under Review - \$20,000 to support BaM – Notification approval for this grant is taking a little longer than expected. There were some delays on the Federal level that trickled down to us.
  - ii. KDHE Aid to Local Grants – We will go before the Commission next Thursday for approval.
    - A. Open January 15
    - B. Commission approval on March 8<sup>th</sup> at 10am
    - C. Due March 31
  - iii. Outreach, Prevention and Early Intervention (OPEI) Grant from KDHE
  - iv. Fiscal Year 2019 KDHE Aid to Local (ATL) Grants
    - A. State Formula based on our population size.

- (1) \$49,748
  - (2) Supports Public Health Services
- B. Maternal and Child Health - We have already asked for part of the approval for this grant from the Commission. This grant doesn't support Becoming a Mom but it does support the staff time.
- (1) \$162,358.32
  - (2) 40% match
  - (3) Supports maternal and child health services
- C. Immunization Action Program – The amount we receive is non-negotiable and was a 50% decrease from last year.
- (1) \$7,060
  - (2) Supports Vaccine for Children Program
- D. Public Health Emergency Preparedness (PHEP)
- (1) \$56,025
  - (2) Supports preparedness training and events for Riley County
- E. Regional PHEP – The covers Pottawatomie, Geary, and Riley Counties. This helps pay for events such as Bugapoolooza.
- (1) \$26,118
  - (2) Supports preparedness training and events for Riley County
- F. Child Care Licensing - We are asking for \$10,000 annually to cover Clay County child cares. If we don't get the funding, then we will not be covering Clay County.
- (1) \$182,953
  - (2) Supports enforcement of child care regulations in Riley, Geary, and Clay Counties
- G. Family Planning – This grant has been challenging in the past. We must provide a total package for this grant. A “total package” consists of education on a wide range of contraceptives and providing reproduction health services such as testing. Leslie and Jenn met with a Commissioner this year to go over the Family Planning Manual and to explain the Federal requirements. Unfortunately, we are unable to pick and choose what we provide the community. The challenge is that we provide birth control which is a portion of other Family Planning services we offer. The Family Planning grant details what services we are to provide the community if we want to obtain this grant. Jenn doesn't have a good sense of what to expect this year. The Commission ultimately approved the grant last year. Deb questioned if Jenn would like to have some PHAC presence at the Commission Meeting. Jenn always encourages folks to attend since it is a public meeting. If one has a comment, it's good to advocate. Having PHAC presence can be helpful since some have worked with or for us or have experience with the State. Public comment starts is earlier in the morning. Last year, the Health Department had 30 minutes on the agenda but took an hour with questions. Hearing from the Public and the Advisory Council might be helpful since the information wouldn't be coming from Jenn. There are other ways to contact the Commission if one is unable to attend the Commission Meeting. Michelle will send email addresses to the PHAC with the meeting minutes.
- (1) \$294,532
  - (2) 40% match
  - (3) Supports STD testing and treatment, HPV testing, family planning education and services

H. Chronic Disease Risk Reduction – This will cover staff time in the office. We are not asking for any addition funds from the County. We are hoping to hire a part time person for this position. The deadline for this grant has been extended.

(1) \$56,287.05

(2) 25% in-kind match

(3) Supports work of food and farm council and tobacco cessation interventions

v. Healthy Families Outreach, Prevention, and Early Intervention (OPEI) new one we are going to apply for.

A. \$424,000.00

B. Match is required (\$212,000.00)

C. Included in the approved county budget

D. Supports home visitor programs that target low-income families with pregnant women and children from birth to age 3. Next week, this grant will need approval from the Commission.

3. Vacant Seat on PHAC Update

a. Dr. Paul Benne was suggested by the PHAC last month to fill the vacant PHAC seat. Dr. Benne is present at the February 28<sup>th</sup> PHAC Meeting and all attending PHAC are in favor of Dr. Benne filling this vacant seat. The Commission will sign and approve of this motion.

4. Detective Tucker, RCPD Sexual Assault prevention

a. Detective Tucker, with the Riley County Police Department, took it upon himself to analyze sexual assault data from the last three years. His intent is to come up with a plan of action. RCPD is interested in partnering with other organizations to create sexual assault prevention program which would include education on ways prevent sexual assault. How can we do better to prevent sexual assaults? What does the community want and need and what can we do? The objective for this presentation is to provide information from 3 years of study, generate ideas, learn of current programs, partner with others to prevent and educate about sexual assault.

b. A study completed by George Mason University shows that law enforcement is good at responding to calls and reacting to incidents. However, how does law enforcement become proactive with sexual assault?

c. Understanding the problem crime/location – RCPD gets a large number of calls that come from Aggieville. A lot of these incidents happen after hours.

d. Det. Tucker has been examining three years (2015, 2016, and 2017) of rape reports to analyze variables. This is not to blame those that have been sexually assaulted. The intent is to educate sexual assault prevention and empower the community. RCPD wants to improve the interviewing process to those that have been traumatized. Some are unable to articulate what happened.

e. What is Rape according to the Kansas Statute?

i. **Rapes reviewed meet the following Kansas Statute**

**21-5503. Rape.** (a) Rape is:

(1) Knowingly engaging in sexual intercourse with a victim who does not consent to the sexual intercourse under any of the following circumstances:

(A) When the victim is overcome by force or fear; or

(B) when the victim is unconscious or physically powerless;

(2) Knowingly engaging in sexual intercourse with a victim when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by the offender or was reasonably apparent to the offender;

f. Variables that is being analyzed include:

i. Location of the Crime

- ii. Location where suspect and victim meet prior to the Rape
  - iii. Age of Suspect
  - iv. Age of Victim
  - v. Occupation of Suspect
  - vi. How suspect and victim know each other
  - vii. Time suspect and victim knew each other
  - viii. If suspect had prior or post allegations of rape
  - ix. Was alcohol or other drugs involved
  - x. Level of intoxication of victim
  - xi. Level of intoxication of suspect
  - xii. Sex of Victim
  - xiii. Sex of Suspect
  - xiv. Date the crime was reported
  - xv. Disposition of case
  - xvi. If suspect was found guilty, length of sentence
  - g. 17% of sexual assault survivors stated that they didn't consume alcohol.
  - h. Det. Tucker mentioned a rape app that some have been utilizing. If one is in trouble, this app sends your location to your friends and turns on the camera. However, there is controversy surrounding this app because it is putting the responsibility on the victim.
  - i. Det. Tucker mentioned the idea of working with Aggieville bars to help educate staff on not serving to underage and over serving alcohol.
  - j. Riley County is below the national average for sexual assaults however, the number of sexual assaults have increased over 3 years.
  - k. The data shows an increase in sexual assaults in October, June, and March.
  - l. The average age of the suspect is between 20-26. The survivor's average age is 22-23. It was determined that the suspect consumed alcohol or was very intoxicated.
  - m. We need to educate the community that the person (suspect) is not always a complete stranger. The "rapist" is someone that is known or someone that one is going to meet.
  - n. Lt. Erin Freidline wants the sexual assault victims to know that you have options when reporting. RCPD wants work with sexual assault survivors at their pace. What education can we provide in collaboration with the Health Department? These young adults are working through a rough maturity process and don't always make the right decisions. There needs to be a discussion about prevention plans if one were to go out at night. This conversation needs to happen with males and females. The males need to be educated on respect. All need to ask themselves "What am I going to do if this happens?"
  - o. The survivor decides if they want RCPD to speak with the suspect and what the police do after the incident is reported.
  - p. The data that is being analyze does not include University cases. On campus sexual assaults are reported to the KSU Police and off campus is reported to RCPD. RCPD is wanting to partner with any organization that has an interest in educating the community about this very important topic.
5. Other
- a. Jenn urges PHAC to go to the meeting or communicate with the Commission regarding Public Health. This might help them understand the investment of Public Health.
  - b. Jenn will send information regarding the March 8<sup>th</sup> meeting.
  - c. What can the Council do to support the RCPD? Deb mentioned a group of women that used to post information in bathroom stalls.

Meeting adjourned at 5:15 pm Deb

**Next Meeting: March 28<sup>th</sup>, 2018 @ 4:00pm**