



Public Health Advisory Council Meeting

MEETING MINUTES – April 25th, 2018 @ 4:00pm

Health Department Board Room, 2nd floor
2030 Tecumseh Road
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
 - a. Bob called the meeting to order at 4:05 pm
 - b. Call for other items to be added to the agenda
 - c. No public comment.
2. Director's Report
 - a. Hiring
 - i. WIC Clerk
 - A. Mary Bell
 - B. Start date: April 16th
 - C. Will train in MHK but will primarily serve at the IACH office
 - ii. Daniel Perez, MCH Supervisor, will be separating employment, effective August 10
 - A. Consider an internal hire first
 - b. Grants
 - i. March of Dimes – Under Review - \$20,000 to support BaM
 - ii. KDHE: Aid to Local Grants – Under Review
 - iii. Peine Foundation – submitted letter of intent to support expanding the Raising Riley Quality Rating Improvement System
 - c. 2018 Riley County Budget Calendar
 - i. May 4: Department budget requests due
 - ii. May 3-17 – Department head meetings with BOCC to discuss budget requests
 - iii. May 17 – Budgets distributed to BOCC, approval of COLA for 2019
 - iv. June 11-June 21 – Budget meetings with Commissioners to review final budgets
 - v. June 21 – Commissioners approval county budgets
 - vi. July 9 – Budget Public Hearing
 - vii. August/October – Adopted final budget due
 - d. Accreditation and Strategic Planning
 - i. Timeline
 - A. Completed all PHAB prerequisites
 - B. Submitted Application in March
 - C. Julie and Jennifer attend e-PHAB training in May
 - D. 1 year to upload documentation (March 2018)
 - E. Site visit and decision by December 2019
 - F. We are currently making progress and checking documents to make sure that they fit the requirements.
 - G. We are starting an Ethics Committee to discuss ethic issues that arise in the Health Department.

- ii. The A-Team has reviewed all 12 domains
 - A. In the process of finding documentation for all 12 domains
 - iii. Creating a Public Health Ethics Committee
 - A. PHAC members may be asked to serve, as needed
 - iv. Creating an Health Equity and Health Promotion Policy
 - v. Creating an Enforcement Protocol to notify public of enforcement activities
 - vi. Quarterly meeting with the Strategic Planning team in May
 - A. Completing a Performance Management Self-Assessment and Root Cause Analysis in the Spring
 - vii. Results of the KDHE Workforce Survey will be available in coming weeks.
 - viii. Bi-annual employee satisfaction survey in May
 - A. This survey is completed by all staff in the Fall and Spring. The Worksite Wellness Committee has changed a few of the questions on the survey.
 - e. Other Updates
 - i. New EMR selection in progress
 - A. Multi-county group (Lawrence Douglas, Johnson, Riley, Shawnee, Wyandotte)
 - B. Received 8 proposals from RFP process
 - C. 3 demos in April 30-May 1
 - D. Contracts reviewed and signed by July
 - E. Robbin suggested that we talk to actual users of the EMRs because you can learn more than from the vendors.
 - F. Leslie mentioned that we are considering 3 EMR's. The EMR's are Patagonia, CDP which is the same company that makes QWIC (a software currently being used by WIC), and Nextgen. Our intent is to compare apples to apples. It is very helpful that the Procurement Office in Wyandotte is doing all of the work. We are hoping for discounts since 5 counties are working together on this project. We are also hopeful that this will cut cost down on interfacing with KDHE systems utilized by the participating counties. It is our hope that the new EHR will interface with Daisey and IRIS, a new referral system. There are 2 people from each county voting on a new EHR. If a voting county is chooses a different EHR then the other counties, then they have the option to move forward with their choice. They would not be obligated to move forward with the other counties. All 5 counties have had multiple meetings regarding obtaining a new EHR. We've asked a few other counties to join in the efforts. They may join at a at a later date. Leslie stated that CDP would interact with QWIC which is a software that is currently being utilized by WIC. Patagonia is being used by several Kansas Counties. Bob questioned what would be some barriers for participating counties to obtain a new EHR. Leslie said that cost and some counties choosing to use their existing EHR's.
 - ii. Integrated Referral and Intake System (IRIS) Implementation
 - A. Roll out date is May 14th
 - B. If you know of organizations that would be interested please let us know!
- 3. Business
 - a. Debrief/Recap Sexual Assault Prevention
 - i. We discussed partnering with RCPD about Sexual Assault Prevention. Bob stated that there were a lot of statistics in the presentation but not a lot narrative. Andrew said that we finally have the data but we need the story behind the data. ESSENCE could be utilized to collect additional and compare data. ESSENCE allows us to look back at the calendar and see what happened during

the time and paint the picture of the situation. Bob would like to learn more information about ESSENCNE and requested that Andrew present this at the next PHAC meeting. Gail mentioned that all too often people are looking for the causes, days, and events. They are not looking at what we can do for prevention. What activities are out there to learn more about sexual assault? Gail said that South Dakota University conducts a “boot camp” for students that consists of presentations on sexual assault and violence. The community needs to know how to protect themselves in this situation. It can happen on day that isn’t ear marked as a high risk day. Bob mentioned this is why someone from Pawnee is with RCPD. Robbin indicated that the Greek system and residence halls have presentations for young women related to this topic. Deb wants to know what the school district is doing to address the issue. Currently, Relate 360 an individual organization that teaches health to middle school students Manhattan, Wamego, and Rock Creek. They also have a Facebook page. Teaching prevention in the schools would be a good place for positive change and could make an impact. How can we work with the schools? Leslie and Jenn attended a couple of sessions and was interested in being a part of the classes. They did have some meetings but was not contacted back. There are 3 periods each semester that is a weeklong training. Leslie said that the topics include having healthy relationships. They do not include dating violence. Relate 360 has a religious undertone which might be tough for some kids to relate to. Sexual education is only taught in the 9th grade. There needs to be follow up classes in the 11th and 12th grades. These young people need to learn how to set limits and make wise decisions. Gail said that there needs to be an academic curriculum. Robbin added substance abuse prevention needs to be taught in the school setting. Bob added that the National Association of Counties is a great clearing house for these programs. Robbin said that we should discuss this topic with the school board. Robbin will have a conversation with a school board member about how this topic would be approached. Robbin with report back with this information at the next PHAC meeting.

4. Other

- a. Bob questioned who is going to the May 11th Social Economic Respective Presentation in Topeka. Presented by Kansas Public Health. No one was aware of anyone from RCHD attending this presentation.
- b. Shine On!, is an event hosted by the Perinatal Coalition. The goal is to provide resources and education to new parents and to increase awareness for post-partum depression. The event will be held in the city park shelter next to the sand volley ball court. Gail questioned if there will be information on reproductive health at the event. Leslie mentioned that the clinic is not a part of this event. Julie will be distributing bicycle helmets for the kids. Some Becoming a Mom post-partum data was utilized to prepare for this event. The Women’s Health Group postpartum depression group that is conducted by Ruby with Pawnee Mental Health, is well attended. Bob asked if we could notify the PHAC of the outcome of this event. Julie stated that this information would be come from Daniel, MCH Coordinators program.
- c. Bob questioned the PPE testing for the Health Department? Andrew stated that this is a requirement of the Public Health Emergency Preparedness Grant currently scheduled for June.
- d. Bob inquired if we knew the date of the budget meeting. Shelley said that we didn’t know but she would email the date as soon as she knows.
- e. Robbin is still in the middle of preparing her budget and is requesting support from the community. It is due towards the end of May but will go into effect on July 1. The Kansas Counties average dollar amount per capita for mental health is \$7.44. Shawnee County is \$10 per capita and Riley County is at \$3 per capita. The BoCC Meeting is Thursday, May 10th at 1:30 Robbin will be requesting for our County to be “average.” This request would be a little over doubling what is currently in place, if approved. Robbin will need support at the public meeting from the community. She is also considering marketing efforts to support this request. “Let’s be average!” Campaign.

Next Meeting: May 23rd, 2018 @ 4:00pm