



# Public Health Advisory Council Meeting

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## MEETING MINUTES – May 23rd, 2018 @ 4:00pm

Health Department Board Room, 2<sup>nd</sup> floor  
2030 Tecumseh Road  
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
  - a. Boyd called the meeting to order at 4:05 pm
  - b. Call for other items to be added to the agenda. No agenda items added.
  - c. No public comment.
2. Director's Report
  - a. Grant updates: The March of Dimes grant (\$20,000) to support Becoming a Mom is under review. Will not receive full funding. Total amount to receive is TBD. KDHE Aid to Local grants are under review. Expected award in June. Raising Riley was invited to submit a full application to the Peine Foundation to support the a Quality Rating Improvement system for child care providers and incentives for new providers.
  - b. Camp Kindergarten – Targets 4 years olds that have not been in pre-K and have never be in care. Will take place June 4<sup>th</sup>-29<sup>th</sup>. Full and ½ day sessions. Sessions will include 34 higher risk students and peers that have been to pre-k
  - c. [Reviewed Riley County Budget Calendar](#)
    - i. Presented budget to Riley County Commissioners on May 17<sup>th</sup>. [Budget presentation minutes here](#). No action taken. Attended May 21<sup>st</sup> Commission meeting regarding use of carryover funds. No action taken. [Minutes here](#). Jennifer and Shelley will attend Commission meeting on May 24<sup>th</sup> for approval of carry over funds.
  - d. Accreditation and Strategic Planning
    - i. Jennifer and Julie attended ePHAB training in Virginia. One year to upload documentation (May 11, 2019 deadline). Goal is March 2019. Mock site visit in August 2019. Two-day site visit in September/October 2019. Includes: tour, sessions to review each domain, meeting with Board of Health, Community Partners, and PHAC. Decision by December 2019.
    - ii. A-Team has reviewed all 12 domains. In the processing of creating cover sheets for all 100+ measures.
    - iii. Other activities: Bi-annual employee satisfaction survey, June professional development is on Equity and Ethics. Will review the results of the KDHE Workforce Assessment at new PHAC meeting. Conducted a root cause analysis and self-assessment of the performance management system. Resulting actions: Expand strategic planning team and will track progress on infant immunizations across programs.
  - e. Community Health Improvement Plan and Flint Hills Wellness Coalition Updates:
    - i. Access and Coordination of Services
      1. First Community Care Team meeting– May 30th at noon (rescheduled)
      2. Manhattan Information Directory: The Guide to Everything (MIDGE) Database:  
<https://www.manhattaninformationdirectory.com/index.cfm>
    - ii. Transportation Workgroup

1. City approved project that creates 2-way protected bike lane of N. Manhattan
2. Bike Safety Awareness Program for USD 4th and 5th graders implemented in the fall.
- iii. Mental Health Workgroup
  1. Robbin submitted proposal to state for Crisis Stabilization Center. No final word on funding. Asked for increased funding from Riley and Geary County Commissions.
  2. Mental Health First Aid: 7 trainings completed in RC
- iv. Health Equity
  1. Manhattan Day Northview Block Party, June 2nd, 11-2pm, Northview Park
  2. 4 Northview Action Team members appointed to the Eisenhower Steering Committee
- v. Nutrition Workgroup
  1. Joint City County Food and Farm Council. AG determined no inter-local agreement needed. City Commission approval on June 5<sup>th</sup>. County Commission approval on June 14<sup>th</sup>
- vi. Child Care Workgroup
  1. Action plan completed: Priority Strategy 1: Incentivize child care providers to provide care (especially for infants), Priority Strategy 2: Work with large business to provide childcare for employees/public, and Priority Strategy 3: Increase capacity of current child care providers
- vii. New! (old): Tobacco Workgroup. Convening in June
- f. Other updates
  - i. New EMR selection in progress with multi-county group. Received 8 proposals from RFP process. Completed 3 demonstrations. Reference calls will be made to other counties. Contracts reviewed and signed by July
  - ii. Integrated Referral and Intake System (IRIS) Implementation. Roll out date – May 14<sup>th</sup>. If you know of organizations that would be interested please let us know!
3. Old Business
  - a. Community Health Improvement Plan (see above)
4. New Business
  - a. Essence Presentation
5. Other
  - a. xxx

Meeting adjourned at 5:07 pm by Bob Boyd.

**Next Meeting: June 27<sup>th</sup>, 2018 @ 4:00pm**