



# Public Health Advisory Council Meeting

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## MEETING MINUTES – November 28, 2018 @ 4:00pm

Health Department Board Room, 2<sup>nd</sup> floor  
2030 Tecumseh Road  
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

### 1. Welcome and Sign In

- a. Robert Boyd called the meeting to order at 4:00pm
- b. Call for other items to be added to the agenda
  - i. No items added to the agenda
- c. Public comment.
  - i. Robbin introduced Cindy Wickman – She is the Chief Operating Officer for Pawnee Mental Health. Karen Smothers moved on to Family Guidance Center in Topeka. Cindy replaced Karen. Switching up organizational structure. Robin move some responsibilities to Cindy and Robin focus on some big external projects. Cindy was Director at Big Lakes for 20 years and then at KDAS for the past two years running a waiver program. Born and raised in Manhattan.

### 2. Director's Report

- a. Grants
  - i. Kansas Opioid Overdose Crisis Response – funding up to \$75K, under review
  - ii. KDHE Injury Prevention Mini Grant, \$5000, under review
- b. Hiring/Staffing
  - i. Public Health Nurse
  - ii. Carla Marrier, separating employment 11/28
  - iii. Position available online on the County website
  - iv. Interviews will be conducted next week
- c. Flu shot update
  - i. Staff have provided 2,408 shots at 22 Outreach clinics and at RCHD
    1. This is a 10% increase from 2017!
    2. This include flu clinics at MESI, Northview in collaboration with the Greater Northview Action Team and, the Community Bank
  - ii. Okt-Flu-Ber Fest
    1. We administered 619 flu shots plus 75 flu shots from Ft. Riley
    2. We gave out 500 pumpkins, 500 books, 55 fire extinguishers, 50 first aid kits, 160 mini flashlights, 30 cabinet locks, and 30 packs of outlet covers
  - iii. Piloting providing immunizations (flu and Tdap) during BaM classes
- d. Accreditation and Strategic Planning
  - i. Timeline
    - A. 1 year to upload documentation
    - B. Goal: March 2018. We will get it done earlier if possible. To have a decision by 2019 we really need all documentation uploaded by the end of January/February
  - ii. Mock site visit – June/Summer
  - iii. 2 Day site visit – September October 2019

- A. Sessions to review each domain
  - B. Meetings with staff, community partners, Board of Health and You!
- iv. Decision by December 2019
- v. Completed Health in all Policies (HiAP) Training
  - A. HiAP Training for the Community in April – in collaboration with the Greater Northview Action Team.
- vi. EMR RFP Process- Contracts signed! – Implementation starts on July 1, 2019.
  - 1. There will be an interface with DAISEY, WebIZ, and KHIN
  - 2. There will not be an interface with IRIS. There were concern about the cost effectiveness of the interface and some concerns about HIPAA
  - 3. We are exploring a one way interface with WIC. Bi-directional interface is not possible right now as it's costly.
- vii. Customer Satisfaction survey completed. We will have results in December.
- viii. Employee Satisfaction Survey end Dec 6. We will have results for the December PHAC meeting.
- ix. Strategic Plan annual report will be available in January.
- e. Community Health Improvement Plan (CHIP) Updates
  - i. Access and Coordination of Services Workgroup
    - A. Discussed 7 clients on the CCT. The list of agencies that are getting involved in the CCT is growing.
    - B. There will be two access meetings in January (9<sup>th</sup> and 23<sup>rd</sup>). No meeting in December.
  - ii. Transportation Workgroup
    - 1. Grand opening of Blue River Trail was November 15th
    - 2. Green Apple Bikes Report
  - iii. Child Care
    - 1. Feasibility study to build a child care
    - 2. Not able to use Community Development Block Grant Funds
    - 3. Alignment with Region Reimagined
  - iv. Mental Health Workgroup
    - 1. Crisis Stabilization Unit
      - A. Location: Hayes Drive
      - B. Current services are being restructured and moved to make it easier for the public to identify where services will be held
    - 2. Estimated opening is April 1st
    - 3. Pawnee Mental Health Open House – none in December
      - A. 1st and 3rd Wednesday of each month at noon
  - v. Health Equity
    - 1. Northview Action Team meets the 2nd and 4th Thursday of every month
    - 2. Childcare and food provided
    - 3. Northview Action Team meets the 2nd and 4th Thursday of every month
    - 4. Childcare and food provided
    - 5. Planning Living Room Huddles for October – February Leadership and Community Organizing Training
    - 6. Co-hosting Health in All Policies Training Nutrition Workgroup
  - vi. Food and Farm Council – ongoing meetings to identify priorities identified a couple of priorities.
    - 1. Local food community resources available on FHWC website
    - 2. Apply for funding in November from Kansas Alliance for Wellness and USDA grants
  - vii. Tobacco Workgroup

A. Developing Position statement from the FHWC about the City of MHK No Smoking Ordinance. Will have the letter for signature soon.

- f. 2019 Plans
  - i. Access to Healthcare Report – November/December
  - ii. Health Department Annual Report – January
  - iii. Strategic Plan Annual Report– January
  - iv. Community Needs Assessment – January- Fall
  - v. New EMR Go Live– July 1st
  - vi. Strategic Plan 2020-2025 – Spring (March-December)
  - vii. Accreditation Site Visit – September/October
- 3. PHAC members with terms expiring in December 31, 2018
  - i. Paul Benne
  - ii. Debbie Nuss
  - iii. Adam Bowen
  - iv. Jenny Yuen
- b. Received applications from
  - i. Stephen Thurlow
  - ii. Julie Gibbs
  - iii. Daniel Winslow
  - iv. Letters of interest to serve another term from
    - 1. Debbie Nuss
    - 2. Jenny Yuen
    - 3. Paul Benne
- c. Julie Gibbs discussion
  - i. Comments regarding Julie’s application: She lives in the Northview area. She is involved in the Northview projects. Works for Lafene. Does work with the school districts. She’s a strong candidate.
- d. Steven Thurlow discussion
  - i. Comments regarding Steven’s application: didn’t say why is interested and he checked all of the boxed. Would have been a nice aspect to have someone. His application is from 2 years ago. We don’t know if he is still interested
  - ii. I know Steven. He would be good, but it’s hard without the reason why.
- e. Daniel Winslow Discussion:
  - i. Comments regarding Daniel’s application: Grew up and lived in Germany. It’s a different perspective. We would be well served to have that perspective (they have a different health care system). I appreciate the student applicant. Interesting young man, he is bright and vocal. He is in his first year as an MPH student.
- f. Debbie – I’m ok with not being reappointed so that Julie and Daniel can participate and have different voices. I can come to PHAC meetings as a member of the public. I will continue to be involved.
- g. Jenny: Julie and I work together on a daily basis. I’m also ok with not being reappointed.
- h. Debbie is withdrawing application
- i. Final votes
  - i. All in favor in Julie Gibbs, none opposed
  - ii. Daniel Winslow – all in favor , none opposed
  - iii. Paul Benne – all in favor, none opposed
  - iv. Jenny Yuen – all in favor, none opposed
- j. Make a motion to have Debbie be appointed if Daniel or Jenny declined
  - i. All in favor, none opposed

4. Other

Meeting adjourned at 4:35

**Next Meeting: December 19 , 2018 @ 4:00pm**