



Public Health Advisory Council Meeting

MEETING MINUTES – August 28th, 2019 @ 4:00pm

Health Department Board Room, 2nd floor
2030 Tecumseh Road
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
 - a. Dr. Benne called the meeting to order at 4:07 pm
 - b. Call for other items to be added to the agenda
 - c. No public comment.
2. Director's Report
 - a. Grants
 - i. Konza United Way Mini grant, \$2500, submitted
 - A. Vaccines for the uninsured – We are supposed to hear within the next couple of days.
 - ii. Memorial Hospital Association
 - A. Submitted
 - B. Becoming a Mom and for post-partum visits
 - C. Vaccines for uninsured – We are supposed to hear within the next couple of days.
 - iii. Kansas Health Foundation Capacity Building Grant
 - A. Branding – This Grant will allow us to work with marketing professionals to have Health Department billboards, posters...etc.
 - B. Due in August
 - iv. Sunflower Grant, awarded – We would continue to work in the Northview area and the school district on school related policies. This will be a paid intern position.
 - v. MCH Health Equity Grant, awarded - \$10,000 was awarded to help the pregnant Spanish speaking clients. The funding covers pays for ATA rides, labor and delivery tours at Ascension and additional Becoming a Mom Classes taught by our Spanish interrupter.
 - vi. Opioid Grant, no cost extension until October
 - b. Hiring/Staffing
 - i. CDRR Coordinator
 - A. Hired, Shanika Rose – August 26 human service work.
 - ii. MCH Home Visitor
 - A. Interviews are being conducted
 - iii. Raising Riley Family Engagement Specialist
 - A. Jessica Plimpton, last day September 27 - Interviews are being held now for the position.
 - iv. Public Health Nurse
 - A. Sarah Boxberger, September 3rd – Sarah is returning back to us after being gone a year.
 - v. Health Department Director
 - A. Last day – November 7th

- B. Applications are being accepted online until September 16
 - C. Jennifer will serve on interview committee
 - D. Jenn requested to have the PHAC on the interview team however, that request was declined.
 - E. The intent is to have the position filled before Jenn leaves for a smoother transition.
 - F. Working on succession plan with very specific details.
 - G. Robbin said Manhattan has been very fortunate to have her in our community.
 - H. Jenn said she was interviewed twice. Ellyn requested if it would be a public forum for questions. Jenn is unsure and will find out the answer to the question.
- c. Save the Date
- i. Buckle up for Bucks – September 5th – This is done through the Safe Kids Coalition. We will be working with Riley County EMS and RCPD ensure kids are buckled up properly. If they are, they get a dollar.
 - ii. IRIS meeting
 - A. September 19, noon – Health Department Board Room – Pott County is considering joining Riley to save money.
 - iii. Community Partner Day
 - A. October 10, 2019 – FCRC Conference Room
 - Provide an update on our 2017-2019 Strategic Plan – Final updates
 - Preview of our 2020 Strategic Plan – finalize in Oct or Nov
 - iv. Accreditation Site Visit
 - A. November 4th and 5th – We don't have a final agenda but will send dates and times soon.
- d. September – National Preparedness Month
- i. Week 1: Sept 1-7 – Save Early for Disaster Costs
 - ii. Week 2: Sept 8-14 – Make a Plan to Prepare for Disasters
 - iii. Week 3: Sept 15-21 – Teach youth to Prepare for Disasters
 - iv. Week 4: Sept 20-30 – Get Involved in Your Community's Preparedness
 - v. Andrew and Jenn will present a Preparedness Month proclamation with the BoCC in 2 weeks.
- e. Raising Riley Family Engagement Activities -
- i. Block's of FUN: Sept 5 from 5:30pm – 6:30pm
 - ii. Love and Logic: Sept 12 from 6:00pm – 8:00pm
 - iii. Literacy Reading with Rover: Sept 26 from 6:00pm – 7pm – Participants receive a giraffe and book.
- f. Clean Air Ordinance Updates – The City didn't response to our letter initially however, are now on the agenda. The City is working to revise the ordinance. On Sept 9th, Jenn and Shanika will attend a meeting to see what they say and present recommendations. They will have stakeholders and the public review a draft version and take in feedback. The City Commission will decide if they approve in November or December. Public comments is welcome. Robbin said Pawnees Mental Health campus is smoke free.
- g. Fathering in 15
- i. From the National Fathering Initiative (NFI) online program. We are piloting to see how this program goes. Ed will be facilitating 4 of the topics.
 - ii. Web-based tool to build the skills of dads anytime, anywhere
 - iii. 15 topics covered in 15 minutes
 - iv. September 26, 2019, 5:30-7:30pm
 - v. Topics covered
 - A. Being a Man and Dad
 - B. Handling Emotions

- C. You and Mom
- D. Fathering Skills

h. Statewide Updates

- i. New proposed child care licensing regulation
 - A. Requires parents be notified immediately in the case of a critical incident, pertaining to illnesses and injuries. Jenn presenting new regulations to the BoCC.
 - B. Includes a list of critical incidents such as fires, vehicle collision, missing child, injuries requiring medical attention or death of a child.
 - C. A written report of each critical incident be submitted by the next working day to KDHE.
- ii. Written comments - Thursday, October 31st at 5pm
- iii. Public Hearing – October 31st at 10am

i. Opioid Grant

- i. Training for community partners
 - A. SBIRT training for Via Christi – in October
 - B. Motivational Interviewing for Pawnee Mental Health – in October
- ii. Evaluation of Ad Campaign – Opioid bill boards, Brittany. Roll tomorrow. This ends in October.
- iii. Motivational Interviewing Training
 - A. August 29, 8:00am-3pm, Health Department Board Room

j. Accreditation and strategic Planning

- i. Timeline
 - A. Received Document Review back from Site Visitors - Due September 20th – Some items just needed clarification, define acronym, or have a sign in sheet.
 - B. 2 Day site visit – November 4th and 5th - Sessions to review each domain and they will have meetings with staff, community partners, Board of Health and You!
 - C. Decision by 2020
- ii. Staff completing annual Cultural Competency Assessment
- iii. EMR Implementation – We’ve been struggling with the implementation process and have had a meeting with the CEO. There has been a lot of miscommunication with the other Counties, the vendor, and us.
- iv. Strategic Plan 2020-2025 – Spring (March-December)
 - A. Contracting with KHI
 - B. Completed Environmental Scan, SWOT Analysis, and Goal and Objective Setting Session
 - C. Next steps: Session on October 4th with SP Team to determine action steps

3. Business

a. Ascension Discussion

- i. People are going to Junction City for specialized care. Is it possible to have doctors visit our community once a month to see patients? Unfortunately, we’re close enough to Topeka that people drive. Jenn said the health care forum discussed basic services. Is it possible that there is not enough demand for the specialties? The City is trying to recruit specialty physicians. Robbin questioned if Stormont Vail/Cotton O’Neil is looking at Manhattan as an opportunity. The PHAC would like Stormont Vail to present what services they are providing in Manhattan and future plans if they are willing to share. Jenn said that Stormont Vail attended the forum but they didn’t say anything. Michelle will send the health care forum video with the PHAC Meeting Minutes. Jenn will reach out to Stormont to see if they can present to the PHAC.

4. Other

- a. xxx

Meeting adjourned at 4:41 pm Dr. Benne

Next Meeting: September 25th, 2019 @ 4:00pm