



Public Health Advisory Council Meeting

MEETING MINUTES – October 23rd, 2019 @ 4:00pm

Health Department Board Room, 2nd floor
2030 Tecumseh Road
Manhattan, KS 66502

In attendance: *Please see attached sign in sheet.*

1. Welcome and Sign In
 - a. Robert called the meeting to order at 4:05 pm
 - b. Call for other items to be added to the agenda
 - i. Town Hall Peoples Forum Report with Daniel Winslow
 - c. No public comment.
2. Director's Report
 - a. Grants
 - i. Kansas Health Foundation Capacity Building Grant, awarded (\$25,000) – This 2 year grant will be used for marketing materials such as radio ads. We will planning for 6-9 months before implementation.
 - ii. USD 383 K-Link Grant, awarded (\$1000) – This supports the implementation of the story walk around Health Department.
 - iii. KDHE Injury Prevention Mini Grant, \$5000
 - A. Due November 1st – This will pay for car seats, pack n' plays, materials on safe sleep, and sleep sacks. We anticipate hearing back in December.
 - b. Hiring/Staff
 - i. MCH Home Visitor
 - A. Nanette Stark (internal hire), start date October 21, 2019
 - ii. Raising Riley Family Engagement Specialist
 - A. Elizabeth (Beth) Mills, start date September 23, 2019
 - iii. RR Early Childhood Facilitator
 - A. Theresa Keene, start date, October 24, 2019
 - iv. We will hire one paid intern position from the Sunflower Foundation Grant.
 - v. Julie Gibbs announced as the new Health Department Director
 - A. Start date is October 28th
 - B. Formally take over duties on November 8th
 - c. Save the Date
 - i. Accreditation Site Visit
 - A. November 4th and 5th
 - B. Community Partner Meeting
 - 1pm-2pm in the FCRC Conference Room
 - You are all welcome to join us. This is an opportunity for the Site Visitors to ask questions such as what you think the Health Department needs to work on and what you like about us.
 - Our site visit will be condensed. We'll be done before noon on the 5th.

- The BoCC is not available on 4th and 5th due to the election. The site visitors will be interviewing them on Monday.
 - ii. Department wide Customer Satisfaction Survey
 - A. Launching November 12th
- d. Riley County Community Needs Assessment Survey is available online from September 16 – Nov 4 for the Riley County Community. This survey is to determine the needs/strengths of Riley County/City of Manhattan. It is available in English and Spanish. The school district is helping translate if needed. There are paper copies in the Health Department and distributed in the community. Our last survey was conducted in 2015. Wichita State University will do the data analysis for the survey. We anticipate the results to be completed in January. The data is used for grants and policy change. Hopefully, people are encouraging others to take it in the next few weeks.
- e. Okt-FLU-ber Fest
 - i. Fort Riley will not be there due to the flu shortage. Tricare Prime does not pay for flu shot at the Health Department.
 - ii. A lot of the seniors come to the Health Department for their flu shot. We organized a flu clinic at the senior center.
 - iii. We'll have vaccine for those that are uninsured on a first come, first served basis.
 - iv. It's important for the community to come early. We are anticipating a big crowd. You can fill out the paperwork online. We'll bill insurance or uninsured we'll the grant. We're not taking cash during the event.
- f. Changes in Flu Isolation Recommendations
 - i. Current Regulation
 - A. For each person with a case shall remain in home isolation for seven days following onset of illness or for the duration of illness in the case is immunocompromised, except when seeking medical care.
 - B. For each person with a case shall remain in home isolation for 5 days following onset of illness or until fever free for 24 hours without the aid of fever reducing medications, whoever is longer, except when seeking medical care.
 - C. The above regulations are for those that test positive for the flu. We will talk to the school nurses, principals, and superintendent when the memo comes out. We'll also help providers get the information out to the community.
- g. Clean Air Ordinance Updates
 - i. The City is working to revise a draft which includes most of the recommendations from the Flint Hills Wellness Coalition.
 - ii. Jenn attended the Oct 8 meeting for public comment. Overall, the commission seemed supportive and confused at the combining of the ordinance. They needed clarification on how far away from the building those can smoke. Currently, it's 20 feet from an entrance.
 - iii. There were concerns about putting too many signs in the park.
 - iv. Please come on the 5th to make a public comment, if interested.
 - v. City Parks and Recreation Advisory Board
 - A. August 2019: No Smoking Ordinance presented on the agenda
 - B. September 9, 2019 – Recommendations presented to
 - vi. City will share draft revisions with stakeholders and public
 - A. September 26, 5:30-6:30pm
 - vii. City Commission meeting
 - A. FHWC and RCHD provided public comment on October 8th
 - B. Next meeting is November 5th
 - Is anyone willing to provide public comment?
- h. Infant massage

- i. Class of 10 moms
- ii. Clients with newborns 4 weeks to 12 weeks of age
- iii. Class on Fridays, from 10am-11am
 - A. Start Date, TBA
- i. Accreditation and Strategic Planning
 - i. Strategic Plan 2020-2025 – Spring (March-December)
 - A. Contracting with KHI
 - B. Completed Environmental Scan, SWOT Analysis, and Goal and Objective Setting Session
 - C. Completed action steps and implementation timeline
 - D. Completed Performance Management Database
 - E. Completed Community Partner meeting for additional feedback
 - F. Report completed for early 2020

j. PHAC 2020

- i. Lori has resigned her position
- ii. We have 3 open positions
- iii. Recommendations?
 - A. Environmental health representative
 - B. User of health department services
 - C. Hospital representative
 - D. We also need to replace Gail and Julie.
 - E. Anna can't reapply but Ellyn could.
 - F. Dr. Benne suggested having someone from Fort Riley.
 - G. Robert suggested Tim Lizze, retired ex-officer of the commander. Robert will email his contact to Jenn.
- iv. We advertised serving on the PHAC at Everybody Counts. It was suggested that we make a sign at Okt-FLU-ber Fest.
- v. Jenn will reach out to Caitlin with Ascension, to see if she would like to serve on the PHAC.
- vi. Robbin suggested a nurse with USD 383.
- k. Robbin questioned the impact on the nationwide TB testing shortage. Jenn said that we're screening but not administering the serum, due to the shortage. Day care providers are accepting the screening. Our screenings are by appointment. We're unsure when the shortage will be over.

3. Old Business

- a. Follow up on Ascension Services to our community issues.
 - i. Dr. Benne would like to have Ascension represented on the PHAC.
 - ii. KU provides services in Junction City.
 - iii. Daniel questioned if the Geary County Hospital (GCH) is closing? Their CEO and CFO resigned during board meeting effective immediately. There were some consultant issues that GCH was addressing. This is an opportunity for Manhattan to pick up the services. The PHAC needs to be involved and organize what we want our community to look like. We should be asking our candidates their stance on this challenge.
- b. Ascension Representation Discussion
 - i. Jenn will reach out to Caitlin.

4. New Business

- a. November and December PHAC Meeting Dates
 - i. Nov. 20th. Robert will not be at the November meeting.
 - ii. December 18th.
 - iii. Michelle will send out calendar invites for the November and December PHAC Meeting dates.
- b. Town Hall Peoples Forum Report – Daniel Winslow

- i. The town hall gave local transportation, human rights, among others an opportunity to share opinions and discuss transportation issues in the community.
- ii. They discussed and highlighted the bicycle master plan which was in process during the mid 90's. The City had a contract with a Chicago based organization that designed the bicycle master plan as a wheel. The intent was for Aggieville to be the hub. Linear Trail was a part of the bicycle master plan. The plan failed which caused our transportation challenge. The City Parks and Rec implemented only part of the plan. Then, nothing happened for 20 years. Grantees are trying to come up with new ideas to fix the problem. It could be as easy as changing signage and the use of roadways. There is an increase of cars in Manhattan and parking has become an issue. There are two streets on campus that are closed for bicycles. Robert said that we have a proposal and no action. Are we going to pay for it again?
- iii. Can we have a complete street? The street needs to be a wide enough to accommodate all modes of transportation which includes pedestrian pathways on both sides. Miller Parkway is very close a complete street. Robbin said in Sweden, they have large barricades placed intermittently on one side of the street to prevent cars from going fast. Daniel said "place streets" which are common in Europe, have a different road surface. These streets allow children to play freely.
- iv. Actionable items include a possible FHWC and PHAC letter of support.
- v. We have ATA Bus which is wheel chair accessible.
- vi. It was mentioned that we need pedestrian bridge over Tuttle Creek Blvd. There are multiple ideas but the priorities need to be determined.
- vii. Michelle email the town hall link with the PHAC Meeting Minutes.

Meeting adjourned at 5:07 pm Robert

Next Meeting: November 20th, 2019 @ 4:00pm