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Court Administrator
DaLanna Nichols

*Clerk of the District
Court*
Katherine Oliver

State of Kansas
TWENTY-FIRST JUDICIAL DISTRICT
Riley County

LIMITED ACTIONS (Pre-Judgment)

A case has been filed against you in Riley County District Court.

You have **two options** for your scheduled court appearance:

- 1) Appear in person at the date and time on your summons; OR
- 2) File an answer with District Court.

You are free to hire an attorney of your choice. However, if you decide to proceed without an attorney, fill out and return the enclosed Pre-Judgment Information Sheet and Answer form to the Court by mail or fax, or submit it electronically by completing it online at: www.rileycountyks.gov/limitedactions

If you decide to use Option #2 by submitting the form and **not** appearing in person, this must be completed **BEFORE YOUR SCHEDULED HEARING DATE**.

If you do **not** return the form **before** your scheduled hearing date **and** do **not** appear in person at the hearing, **default judgment will be entered against you**.

If you **return** the form, and if you **agree** to the entry of judgment against you, you do **not** need to appear in person and may contact the attorney listed for the Plaintiff to make arrangements for payment of this debt.

If you **return** the form, and if you **disagree** with the allegations in the Petition, you must explain why in the space provided on the form. You do **not** need to appear in person. Once the Court receives the form, your case will be set for another hearing. You will receive a Notice of Hearing to inform you of the date and time scheduled for your next appearance.

Please contact the Limited Actions department at 785.537.6365 if you have questions about the form.