



PLANNING & DEVELOPMENT
Application for Permit to Build

Property Owner: _____ Daytime Phone: _____

Mailing Address: _____ City, ST Zip: _____

Builder: _____ Daytime Phone: _____

Mailing Address: _____ City, ST Zip: _____

LOCATION DESCRIPTION

Lot: _____, Block: _____ Subdivision: _____ OR S-T-R: _____

Parcel Size _____ Acres Property Address: _____

BUILDING DESCRIPTION

Type of Building: Residential Commercial Agricultural Industrial
 Principle Accessory

Proposed Use of Building: _____

Will the building be used to house livestock? Yes No

If manufactured home: Width: _____ Year Built: _____ Roof Pitch: _____:_____

Siding? Yes No Shingles? Yes No

BUILDING INFORMATION

Dimensions: Length _____ X Width _____ X Height _____ Estimated Cost: \$ _____

Floors: _____ # Stories: _____ # Bedrooms: _____

If a commercial building: Parking spaces proposed: _____

Will a new entrance to the property be built? Yes No Plumbing: Yes No

Water Source: Well Rural Water Central Municipal Water Permit # _____

Sewage Disposal: Septic Tank Lagoon Central Municipal Sewage Permit # _____

SETBACKS (from property line)

Front: Proposed: _____' Left Side: Proposed: _____'

Rear: Proposed: _____' Right Side: Proposed: _____'

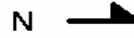
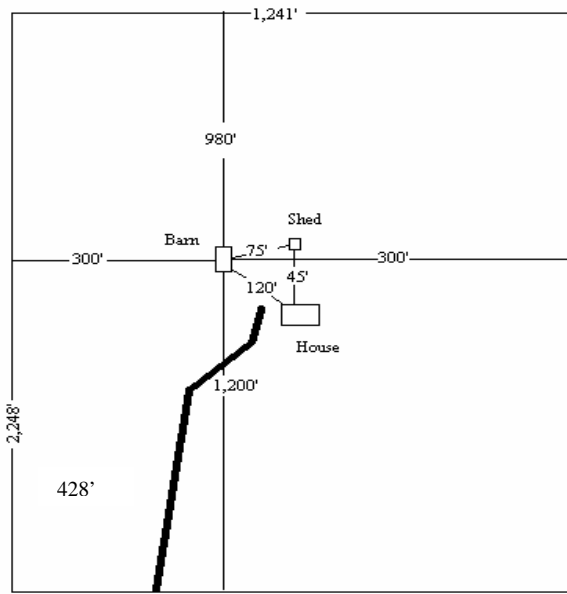
OFFICE USE ONLY	Township: _____	Zoning: _____	S-T-R: _____
Appraiser PID# _____	Road Maintenance: County <input type="checkbox"/> Township <input type="checkbox"/> State <input type="checkbox"/>		
Flood Map # 200298 _____ E	Flood Zone: _____	FDP Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Parking spaces required: _____
Street Classification <input type="checkbox"/> Local <input type="checkbox"/> Major <input type="checkbox"/> Minor	Is Any Property Line Affected By: <input type="checkbox"/> Major <input type="checkbox"/> Minor Trafficway?		

****Note: Facsimiles will not be accepted****

****Note: Applicant shall submit all required information within 30 days or the permit shall be null and void. ****

Plot Plan For Building Permit in Riley County, Kansas

EXAMPLE



The following items ***must*** be included:

1. Draw parcel & indicate dimensions.
2. Indicate NORTH.
3. Identify location and dimensions of existing structures.
4. Identify existing or proposed streets, roads, and highways.
5. Identify location and dimensions of proposed construction.
6. Identify setback distances from proposed construction to all property lines and other structures.
7. Indicate location of driveway and it's distance from nearest property line.

YOU CAN USE THE GIS WEBSITE TO PRINT MAPS

- just go to: <http://gis.rileycountyks.gov/>
- at the bottom of the page: select "community Interactive Mapping Website"
- read the disclaimer and select "Accept"