

Sergeant. David Klingele was accompanied by his wife Jennifer who assisted Director Schoen with the pinning.

H. Community Advisory Board Recognition: On behalf of the Riley County Law Enforcement Agency, Riley County Police Department and Community Advisory Board, Director Schoen and Assistant Director Doehling recognized Trent Armbrust and Mo Hosni for their dedication and service to the citizens of Riley County, Kansas and the men and women of RCPD. Plaques were made for both individuals in recognition of their service on the CAB. Trent Armbrust accepted on behalf of Mo Hosni who was unable to attend the meeting.

I. Approval of General Order 2013-042 Disciplinary System: Lewis moved to approve the general order as presented. Boyd seconded the motion. On a roll call vote, motion carried 7-0.

J. Impaired Driving Deterrence Program (IDDP) Grant: Included in the Law Board packet was the Riley County Police Department's application for the Impaired Driving Deterrence Program (IDDP) Grant from the Kansas Department of Transportation (KDOT), Bureau of Transportation Safety & Technology. Captain Moldrup explained that RCPD has participated in the program for the past several years. There are no matching funds associated with the grant. The grant covers employee overtime and equipment expenses related to conducting traffic safety countermeasures such as sobriety checkpoints. The grant amount is \$11,236.14.

Butler asked if the Department provides statistics to the state on the number of citations issued, etc.

Moldrup said yes. The Department completes the required paperwork and returns it to the Kansas Department of Transportation. Similar information such as the number of vehicles stopped, violations cited, and arrests made are also provided to members of the media.

Butler noted that the grant calls for RCPD to perform additional activities concerning Kansas seat belt, child passenger safety, and impaired driving laws. It appears to be more than simply focusing on impaired driving.

Moldrup explained that the chief focus of the grant is to identify impaired motorists. Common indicators that the driver is impaired are weaving in the roadway and failure to yield. The Kansas Department of Transportation is big on the seatbelt initiative. Consequently, when a motorist is stopped, the Department is encouraged to write a citation for the seatbelt violation because it too is a common sign of an impaired driver, much like failure to turn on the vehicle headlights.

Butler asked how long the grant has been in existence.

Schoen explained that he was unsure of the exact number of years, but it has been in existence for quite some time.

Wilkerson moved to approve the Department's application for the IDDP Grant. Jankovich seconded the motion. On a roll call vote, motion carried 7-0.

K. 2015 Budget Preparation Timeline: Provided to the Board was the proposed 2015 Budget Preparation Timeline developed in accordance with the statutes of the Riley County Police Department and the Riley County Law Enforcement Agency. Schoen explained that the statutes call

for final budget certification no later than the First Monday in July. As a result Director Schoen recommended the following:

At the January 21, 2014 Law board meeting, discuss, modify as necessary and approve the 2015 budget development timeline.

During the month of March conduct special Law Board meetings as the Board deems necessary to begin preliminary budget discussions and obtain Law Board guidance.

At the April 21, 2014 Law Board meeting, update the Board on budget development and provide a draft 2015 budget. Determine the need for additional special Law Board meetings as necessary for budget development.

At the May 19, 2014 Law Board meeting, approve a budget of expenditures for publication prior to the mandatory public hearing.

No later than June 6, 2014 publish the proposed 2015 budget of expenditures in the Manhattan Mercury.

At the June 16, 2014 Law Board meeting, conduct a public hearing on the 2015 budget of expenditures and formally adopt the budget.

On or before July 7, 2014 certify to the Riley County Board of County Commissioners a budget of expenditures for the 2015 operation of the Riley County Law Enforcement Agency/Riley County Police Department.

No opposition was voiced concerning the proposed timeline for the development of the 2015 RCPD budget.

L. Review of 2013 RCPD Goals: Provided as part of the Law Board packet was a memo outlining the 2013 RCPD goals and progress indicators. Director Schoen noted that there were a few goals that were not met for the year which will be carried over into 2014. He opened for questions from the Board and received none.

M. 2014 Proposed RCPD Goals: Director Schoen provided the Board with a brief overview of the proposed 2014 RCPD goals and progress indicators. Following review, and at the direction of the Law Board, the below RCPD action item was added:

Improve efficiencies by engaging in a series of “Process Reviews” utilizing a data driven approach to decision making with respect to policies, procedures, procurement, and resource allocation.

Butler moved to approve the 2014 proposed RCPD goals as amended. Lewis seconded the motion. On a roll call vote, motion carried 7-0.

N. Executive Session: At 1:03 p.m. Wilkerson moved to go into executive session for the purpose of discussing non-elected personnel matters not to exceed 10 minutes. Lewis seconded the motion. On a roll call vote, motion carried 7-0.

At 1:13 p.m. the open meeting reconvened.

O. Affirmation or Revocation of Discipline: Wilkerson moved to affirm the Director's disciplinary actions. Jankovich seconded the motion. On a roll call vote, motion carried 7-0.

P. Adjournment: Jankovich moved to adjourn the meeting. Wilkerson seconded the motion. On a roll call vote, motion carried 7-0. The January 21, 2014 Law Board Meeting adjourned at 1:14 p.m.