

## MINUTES

### RILEY COUNTY PLANNING BOARD/ BOARD OF ZONING APPEALS

Monday, December 8, 2014  
7:30 pm

Courthouse Plaza East  
Commission Meeting Room  
115 North 4<sup>th</sup> Street

Members Present: Lorn Clement, Chairman  
Dr. Tom Taul, Vice-Chair  
Diane Hoobler  
Julie Henton

Members Absent: John Wienck

Staff Present: Monty Wedel – Director, Bob Isaac – Planner and Lisa Daily –  
Administrative Assistant

Others Present: Robert Boyd

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#### **OPEN PUBLIC COMMENTS**

None.

#### **CONSENT AGENDA**

The minutes of the November 10, 2014 meeting were presented and approved. The Report of Fees for the month of November (\$2,144.00) was presented and approved.

Diane Hoobler moved to adjourn the joint meeting of the Riley County Planning Board/Board of Zoning Appeals and, due to the lack of agenda items for the Board of Zoning Appeals, moved to reconvene as the Riley County Planning Board.

Tom Taul seconded. Carried 4-0.

#### **RILEY COUNTY PLANNING BOARD**

Lorn Clement opened the public hearing to amend Section 2 - Definitions and amend Section 15 – Signs and Exterior Lights of the Riley County Zoning Regulations.

Monty Wedel said the Manhattan Urban Area Planning Board (MUAPB) held a public hearing on December 1, 2014 and approved the amendments with two suggested modifications:

1. Add a definition for abandoned signs; and
2. Change the removal period for off-premise advertising signs from the proposed 90-days to 180 days.

Mr. Wedel explained that at the time the suggestion was made by the MUAPB, a definition for abandoned sign was already in the amendments. Mr. Wedel also explained the 90-day sign removal was a suggested time frame and after discussion with the MUAPB, staff agreed 180 days was a more appropriate time frame to reestablish an industrial use.

Staff recommended approval of the proposed amendments as published and shown in the referenced document Sign Regulation Amendments with the suggested modification by the

MUAPB to change the removal period for off-premise advertising signs from the proposed 90-days to 180 days.

Tom Taul moved to close the public hearing.

Julie Henton seconded. Motion carried 4-0.

Diane Hoobler moved to forward a recommendation of approval of the proposed amendments to amend Section 2 - Definitions and amend Section 15 – Signs and Exterior Lights, of the Riley County Zoning Regulations, with the recommended modification from the Manhattan Urban Planning Board to change the sign removal period from 90 days to 180 days to the Board of County Commissioners.

Julie Henton seconded. Motion carried 4-0.

Mr. Wedel announced that the Board of County Commissioners would hear the request on December 11, 2014, at 10:50 am, in the County Commission Chambers.

### **Pictometry demonstration**

Bob Isaac provided a brief explanation of what Pictometry is and how it is used. He explained that for a comparable cost for aerial photography which is purchased every few years, the County decided to go with this program that provides both orthogonal (overhead) and oblique (angle) images. He explained that the County's GIS layers could be added, such as floodplain, parcel lines, school districts, etc. He stated that measurements could be taken with a high level of accuracy. After a brief visual demonstration of the application and how it could be beneficial to the Board when reviewing upcoming agenda items, Mr. Isaac asked the Board if they would be interested in having access to it. Mr. Isaac reminded the Board that Pictometry is not for the use of the general public, hence the need to sign an access waiver. Each member of the Board in attendance stated they were interested in using the program and signed an access waiver.

### **Manhattan Urban Area Comprehensive Plan update**

Monty Wedel said a steering committee meeting will be held in January.

### **Big Blue Floodplain Management Plan Update**

Monty Wedel said the City of Manhattan will prepare a draft of the plan.

### **Agritourism Task Force update**

Monty Wedel stated the next task force meeting will be Wednesday, January 14, 2015.

### **Public hearing training reminder**

Monty Wedel reminded the Board that the training will be held at the regularly scheduled meeting January 12, 2015 and that he would like all Board members to be in attendance. The meeting will start at 7:00 instead of the usual 7:30 and a brief public hearing will be held during the meeting.

Diane Hoobler moved to adjourn.

Tom Taul seconded. Carried 4-0.

The meeting was adjourned at 8:04 P.M.