

MINUTES

RILEY COUNTY PLANNING BOARD/ BOARD OF ZONING APPEALS

Monday, January 11, 2016
7:30 pm

Courthouse Plaza East
Commission Meeting Room
115 North 4th Street

Members Present: Lorn Clement, Jr., Chair
Dr. Tom Taul, Vice-Chair
Diane Hoobler
John Wienck
John Osarczuk

Members Absent: None

Staff Present: Monty Wedel – Director, Bob Isaac – Planner and Lisa Daily -
Administrative Assistant

Others Present: None

OPEN PUBLIC COMMENTS

None

CONSENT AGENDA

The minutes of the December 14, 2015 meeting were presented and approved. The Report of Fees for the month of December (\$4,417.25) was presented and approved. The Final Development Plan for Perry Addition was approved and signed.

RILEY COUNTY BOARD OF ZONING APPEALS/RILEY COUNTY PLANNING BOARD

Monty Wedel delivered the oath of office to new board member, John Osarczuk.

Diane Hoobler moved to re-elect Lorn Clement, Jr. as Chair, Tom Taul as Vice-Chair and Bob Isaac as Secretary for the Board of Zoning Appeals and the Riley County Planning Board. John Wienck seconded. Carried 5-0.

Monty Wedel said staff is always looking at ways to improve processes. He stated while attending a conference he learned that other communities have a procedure in place where board members declare, prior to the start of a public hearing, any conflict of interest or communications that they have had that could influence their ability to be impartial to the subject hearing. He asked that if the board members are agreeable to this change, he would like to put together a public hearing procedure module, which would be provided to the members for use during the meetings. The board members agreed to the procedure change.

Diane Hoobler moved to adjourn the joint meeting of the Riley County Planning Board/Board of Zoning Appeals and, due to the lack of agenda items for the Board of Zoning Appeals, moved to reconvene as the Riley County Planning Board. John Wienck seconded. Carried 5-0.

RILEY COUNTY PLANNING BOARD

Consultant Selection Committee

Monty Wedel said funding has been approved to rewrite the zoning and subdivision regulations and a consultant will need to be hired. He said certain sections of the regulations that have recently been rewritten, such as the Agricultural district and agritourism, will not be rewritten, but will be reviewed by the selected consultant to determine if any modifications need to be made.

Mr. Wedel said the City of Manhattan also has funding to rewrite the Manhattan Urban Area Subdivision Regulations and City of Manhattan Zoning Regulations. He said he visited with the City about doing a concurrent process but they are delaying the rewrite at this time.

Mr. Wedel stated that he visited with the Board of County Commissioners and Ron Wells will be participating in the selection committee. He said he would like two Planning Board members to join the committee along with Bob Isaac, Planner, Leon Hobson, County Engineer, Clancy Holeman, County Counselor and Rich Vargo, County Clerk and himself.

Lorn Clement, Jr. and Diane Hoobler volunteered for the selection committee.

Annual Comprehensive Plan review process

Bob Isaac informed the Board that at the end of each year, information is compiled, such as development trends, in order to determine how the Plan is functioning. He said he will gather the materials for the Board to review in either February or March. Mr. Isaac reported that there is one petition already scheduled for the February agenda.

John Wienck moved to adjourned. Diane Hoobler seconded. Carried 5-0.

The meeting was adjourned at 8:02 P.M.