

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
April 17, 2017 12:00 p.m.
Minutes**

Members Present: Craig Beardsley Mike Dodson
Usha Reddi Barry Wilkerson (left at 1:28 p.m.)
Ben Wilson

Absent: Marvin Rodriguez BeEtta Stoney

Staff Present: Director Schoen Assistant Director Doehling
Captain Fink Captain Hegarty (left at 1:48 p.m.)
Captain Hooper Captain Kyle
Captain Moldrup

I. Establish Quorum: By Chairman Beardsley at 12:00 p.m.

II. Pledge of Allegiance: Led by Director Schoen.

III. Consent Agenda:

- A. Approve March 27, 2017 Law Board Meeting Minutes
- B. Approve 2017 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)

Reddi commented that the Monthly Crime Report, which historically has been included in the Law Board packet as part of the consent agenda, was left out the past couple of months. She wished to know if the Riley County Police Department (RCPD) will continue to provide the report to the Law Board in the future.

Schoen explained that the author of the Monthly Crime Report is no longer employed with RCPD. The department has since hired a new crime analyst. Schoen anticipates having those reports available as soon as the new crime analyst has been brought up to speed.

Dodson moved to approve the consent agenda as presented. Wilkerson seconded the motion. On vote, motion carried 5-0.

IV. General Agenda:

F. Additions or Deletions: Chairman Beardsley wished to add 2017 Fake Patty's Day Emergency Medical Services Data following agenda item "N." (2018 Budget Development).

Beardsley remarked that the Interlocal Agreement for use of Range 27 on Fort Riley by the Riley County Police Department requires further review and revisions. He anticipates having the topic on the agenda for discussion at the regularly scheduled May Law Board Meeting.

G. Public Comment: None.

H. Fraternal Order of Police Lodge #17 Comments: Brian Johnson, President, Fraternal Order of Police (FOP) Lodge #17, stated that he is very proud of RCPD with regard to the Fair and Impartial Policing (FIP) training that is provided to employees and the advocacy that is done with victims of sexual assault and other organizations aimed at helping victims in the community.

Johnson stated that this coming weekend the FOP and members of RCPD will be partnering with the Manhattan Nonviolence Initiative (MNVI) to host a cookout in Triangle Park. The purpose of the event will be to foster positive relationships between the FOP, RCPD and various groups that the NMVI works with to make the community safer. In addition, the FOP plans to hold a cookout the following week to promote and raise funds for the Special Olympics.

Beardsley thanked the FOP for their work in giving back to the community.

I. Board Member Comments: Reddi announced that April is Sexual Assault Awareness Month which is an annual campaign to raise public awareness about sexual assault and educate communities on how to prevent sexual violence. She extended her appreciation to RCPD for getting information out to the public via social media.

Recently, the K-State League of United Latin American Citizens (LULAC) council hosted the Kansas League of United Latin American Citizens State Convention at the Student Union. A Law Enforcement Panel was held and representatives from the Kansas State University Police Department, Kansas Highway Patrol and Wichita Police Department were present. Reddi stated that the group discussed FIP training and how to track and analyze the data to see if it is a good investment. She asked if RCPD has methods in place to measure whether or not the officers are applying FIP appropriately. She noted that other agencies look at the number of complaints filed as well as the staff's response to the complaints.

Schoen responded that RCPD tracks all citizen complaints. Internal Affairs Lieutenant Mark French recently conducted a review of the department's use of force data. French found that nationally, use of force is used in 15-20% of arrests, whereas locally it is only used in 2%. Correspondingly, the number of citizen complaints that have been filed with RCPD and the number that have resulted in a finding of inappropriate behavior on the part of the officer are equally as low. The department has a fairly tight review process and holds employees accountable for a number of things that many other agencies do not. Further, the department has a requirement to investigate all complaints that are received. There is no elimination process.

J. Community Advisory Board Update: Steve Logback, Chairman, Community Advisory Board (CAB), briefed the Board on the function of the CAB and their activities to date. Logback explained that the primary purpose of the CAB is to serve as a liaison between the community and RCPD. The CAB also acts as a sounding-board for the department regarding community concerns, to include those in the community who aren't as apt to share their concerns in more traditional forums.

Logback stated that efforts have been made to have membership on the CAB that represents a cross-section of the community, with members from a variety of businesses, geographic and cultural communities. There are currently ten members on the CAB. Newly appointed members include Megan Lundin and Patrice Scott. Given her appointment to the Law Board, Be Stoney decided to step down from the CAB. Former CAB Chairman Ed McNamara also decided to step down as he was recently hired as a police officer for RCPD.

Logback explained that members are heavily relied upon to have one-on-one conversations with the public to ensure that feedback is received from individuals from different business and cultural communities. The CAB meets on the first Tuesday of each month at 11:30 a.m. at Bluestem Bistro in Aggieville. The meetings are open to the public. He encouraged members of the Manhattan and surrounding communities to attend a future meeting to provide comment or simply listen to the discussions.

Logback stated that in addition to public comment and updates provided by RCPD administration, the CAB routinely has guest speakers. Shelly Williams, Director, Riley County Community Corrections, attended the meeting in April and discussed the collaboration that takes place between her organization and the Riley County Police Department. Susanne Koppitz Glymour, Director, Manhattan Nonviolence Initiative (MNVI), visited with the CAB in March.

Reddi inquired about vacancies on the CAB.

Logback responded that the by-laws for the CAB call for no fewer than nine and no more than twelve members.

Chairman Beardsley thanked Mr. Logback for the update.

K. National Correctional Officers' Week Proclamation: Chairman Beardsley read the National Correctional Officers' Week Proclamation declaring that all citizens of Manhattan and Riley County observe the week of May 7th through May 13th, 2017 as National Correctional Officers' Week, in honor of the men and women whose diligence in supervising incarcerated individuals and effectively providing custody and care ensure our public safety. Riley County Police Department Corrections Sergeant Jayme Klym accepted the proclamation on behalf of the department.

L. National Police Week Proclamation: Chairman Beardsley read the National Police Week Proclamation declaring that all citizens of Manhattan and Riley County observe the week of May 14th through May 20th, 2017, as National Police Week to commemorate those police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

He further called upon all citizens of Manhattan and Riley County to observe Monday, May 15th, 2017, as Peace Officers Memorial Day in honor of those police officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. Riley County Police Department Sergeant Dan Bortnick and Officer Christian Lehmann accepted the proclamation on behalf of the department.

M. Police Response Advocate Program 20th Anniversary: Judy Davis, Executive Director, Crisis Center Inc., discussed the 20th anniversary of the Police Response Advocate Program in Riley

County. Since the program's inception, police response advocates with the Crisis Center have accompanied RCPD officers on 11,000 domestic related calls for service. Last year, the Crisis Center responded to 738 calls for service. Davis reported that during the 1st quarter of 2017, the program reached 96 unduplicated individuals. Of those individuals, ten utilized the Safe Shelter and ten were assisted with protection orders and other legal remedies. She commented that the program is truly a collaborative venture between the Crisis Center and RCPD in an age where the word collaboration is often overused and misused.

Reddi asked if the number of calls for service are increasing, decreasing or staying the same.

Davis responded that the numbers have definitely increased over the span of two decades. However, the population has grown as well. She stated that she was not alarmed by the numbers. What concerns her more than the numbers is the increasing severity of violence and proliferation of weapons.

Beardsley asked if there is more that RCPD and Law Board should be doing to better assist the Crisis Center.

Davis said that there is a limit to what RCPD and the Law Board can do. The largest challenge is to preserve current services. The program is largely funded by the S.T.O.P. Violence Against Women Grant (S.T.O.P. VAWA), which is one of the sources of federal funding that has been targeted for elimination. When the Police Response Advocate Program was launched it was novel, special and severable. It is clear that the program has now become a core service that is extremely efficient. If the grant were to be eliminated and the Crisis Center forced to downsize the Police Response Advocate Program would have to be preserved.

Wilkerson said that the County Attorney's Office certainly sees and understands the importance of the Police Response Advocate Program. Many victims of domestic violence do not trust law enforcement or the prosecutor's office. The program has been incredibly successful in helping bridge the communication gap and building a level of trust with victims of domestic violence. It has made a difference and allowed the Riley County Attorney's Office to hold people accountable for twenty years. It is an invaluable program in combating domestic violence.

N. 2018 Budget Development: Members of the Law Board were provided copies of the Riley County Police Department 2018 Budget Narrative Draft 2 as part of their packets. Draft 2 includes the 2018 base personnel budget, a 0.8% Cost of Living Allowance (COLA) for all personnel, the expansion of shift differential pay to all employees who regularly work a shift that starts or ends during, or encompasses the hours of 12:00 a.m. to 6:00 a.m., and the expansion of education pay in the amount of \$250.00 a month for those who qualify. These options represent a 2.08% increase over the 2017 approved RCPD budget when the 2016 carryover is applied.

Assistant Director Doehling briefed the Board on budget options B through G. A brief description of each option to include non-personnel and personnel related costs, and the percent increase over the 2017 approved RCPD budget are depicted in the chart below.

		<i>Option A</i>	<i>Option B</i>	<i>Option C</i>	<i>Option D</i>	<i>Option E</i>	<i>Option F</i>	<i>Option G</i>	
	2017	2018 Base	Deleted	+0.8% COLA	+1.4% COLA (State Cap)	Shift Differential Pay	Education Pay \$250	Education Pay \$225	Education Pay \$200
Personnel (\$)	17,542,500	17,489,677		118,630	207,603	42,996	160,176	134,031	107,886
Non-Personnel (\$)	2,769,000	2,942,400		2018 Base	2018 Base	2018 Base	2018 Base	2018 Base	2018 Base
Total (\$)	20,311,500	20,432,077		20,550,707	20,639,680	20,475,073	20,592,253	20,566,108	20,539,963
% Change to 2017	-	+0.59		+1.18	+1.62	+0.81	+1.38	+1.25	+1.12

Hegarty responded to questions from the Dodson and Beardsley regarding information technology needs of the department and their desire to ensure that foreplaning is done to avoid surprises in future budget cycles.

Schoen recommended including funding for the two mental health co-responder positions in the RCPD budget with the assumption that they will not be funded by City of Manhattan Special Alcohol Funds. Should monies be awarded to fully or partially fund the positions the department would then return to the Board and reduce the budget accordingly. He reminded the Board that following publication and adoption, the RCPD budget may be decreased but not increased.

After additional questions and comments from the Board, potential dates were identified to schedule two Special Law Board Meetings to be held in the City Commission Meeting Room for the purpose of continuing budget discussions.

O. 2017 Fake Patty’s Day Emergency Medical Services Data: Provided to the Board was a report highlighting the total calls for service, patients seen in Aggieville and patients transported from Aggieville by Emergency Medical Services (EMS) during the 2017 Fake Patty’s Day event compared to the prior four years. According to the report, EMS experienced a record low in the number of total calls for service, a record high in patients seen in Aggieville and record low number of transports from Aggieville.

P. Executive Session: It was determined that an Executive Session was not needed.

Q. Adjournment: Reddi moved to adjourn the meeting. Wilson seconded the motion. On vote, motion carried 4-0.

The April 17, 2017 Law Board Meeting adjourned at 2:41 p.m.