

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Avenue  
Manhattan, KS  
August 21, 2017 12:00 p.m.  
Minutes**

**Members Present:** Craig Beardsley Mike Dodson  
Usha Reddi Marvin Rodriguez  
BeEtta Stoney Barry Wilkerson

**Absent:** Ben Wilson Captain Hooper

**Staff Present:** Director Schoen Assistant Director Doehling  
Captain Fink Captain Hegarty  
Captain Kyle Captain Moldrup

**Recorder:** Krystal Brix

- I. **Establish Quorum:** By Chairman Beardsley at 12:00 p.m.
- II. **Pledge of Allegiance:** Director Schoen led the Law Board in the Pledge of Allegiance.
- III. **Consent Agenda:**
  - A. Approve July 17, 2017 Law Board Meeting Minutes
  - B. Approve 2017 Expenditures/Credits
  - C. Juvenile Transport Reimbursement
  - D. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
  - E. Riley County Jail Average Daily Inmate Population- (*Review*)
  - F. 2<sup>nd</sup> Quarter Reports: Synopses
    - a) 82.1.4 Crime Statistics
    - b) 61.1.1 Traffic Accident & Enforcement Analysis
    - c) Alcohol Enforcement Semiannual Report

Dodson inquired about voucher 17-006 payable to DSLR Pros for the purchase of drones.

Schoen explained that the Riley County Police Department (RCPD) has begun a small-scale experimental trial assessment of an Unmanned Aerial Systems (UAS) Program. The Department has purchased two less expensive UAS to assist with training.

Dodson addressed the Traffic Accident & Enforcement Analysis Report. He noted that the City of Manhattan has identified a consultant to research areas on Seth Child Road leading to Highway 24 that may benefit from additional signage to deter speeding and potentially reduce the number motor vehicle accidents. The City welcomes input from RCPD regarding structural changes, signage, markings on the roadways, etc., which may help the consultants during the review.

Dodson recalled a discussion last year concerning the effectiveness of speed traffic cameras. He has noticed an increase in motorists speeding in school zones. In addition to the purchase of drones, school zones might benefit from the installation of traffic cameras.

Reddi addressed the Alcohol Enforcement Semiannual Report. Although citations for alcohol-related offenses have decreased in the first half of 2017 (a 19% decrease from 2016), the total number of alcohol-related offenses (482) is still concerning. During the reporting period, Johnny Kaws had more alcohol-related offenses, total calls for service, and crime reports by establishment than any other establishment. She wished to know if the difference can be attributed to the size of Johnny Kaws.

Fink explained that Johnny Kaws does quite a bit of self-reporting. Their employees seek out alcohol-related offenses within the establishment and report them to RCPD.

Reddi addressed the issue of other bars and the concern of them not self-reporting to the extent that they should be or possibly them having similar problems and not being reported.

Fink explained that officers check bars and if they see a violation then they will take action on it. The numbers are even across the board.

Reddi stated that the City and Kansas State University are speaking with bar owners regarding certification programs for bartenders and staff so they can identify signs of alcohol intoxication. The City is also taking a closer look at underage drinking and how to work with the school district to better educate parents and minors.

Beardsley addressed Johnny Kaws allowing 18 year olds into the bar.

Fink explained that, yes Johnny Kaws allows 18 year olds into the bar then switch it over to 21 years old and over only. The 21 year olds and over will have a marking on their hand, so Johnny Kaws employees simply look for people with no markings on their hand and give RCPD a call.

Schoen stated that even though you may let 18 year olds in early, and they can't purchase alcohol, from an enforcement perspective how do you get them all out when it switches over to 21 years old and over. Someone that is old enough to drink then buys a drink for someone that is not old enough, that's when the self-reporting takes place.

Beardsley stated that if we didn't let 18 year olds in period, that it would take care some of the problem. He then compared the situation with Fake Patty's Day stating if they aren't doing it there then they are going to do it somewhere else. At least we know where they are or do we think the problem would be greater if we made the age 21 years old.

Schoen explained that education can do something but education isn't going to solve the problem because some people are going to ignore it. RCPD is solely the enforcement arm. RCPD can engage others and help them with information that they find useful but ultimately if that occurs or not is up to the individual.

Dodson moved to approve the Consent Agenda as presented. Stoney seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

#### **IV. General Agenda:**

**G. Additions or Deletions:** None.

**H. Public Comment:** None.

**I. Fraternal Order of Police Lodge #17 Comments:** None.

**J. Board Member Comments:** Reddi thanked RCPD Sergeant Patrick Tiede and Mental Health Co-responder Jessica Blasi for speaking with the Flint Hills National Alliance on Mental Illness (NAMI) Council for Co-responders and attendees at a recent Joint City/County Meeting. The two employees did an extraordinary job. Reddi stated that the Mental Health Co-Responder Program is one of the best investments the City and County have made. They need to continue to make sure that the program is well supported.

**K. Life Saving Award:** Director Schoen and Assistant Director Doehling presented Officers Steve Gregoire and Jesse Shane each with a Life Saving Award in recognition of their role in the rescue of a juvenile who attempted to take her own life on April 24, 2017. Their quick thinking, physical ability and resourcefulness indisputably saved the juvenile's life.

**L. Approval of Edward Byrne Memorial Justice Assistance Grant:** Assistant Director Doehling explained that the Edward Byrne Memorial Justice Assistance Grant (JAG) funds have been awarded to Riley County for a number of years. The Department has applied for the grants on behalf of the County each year and received various allocations. The 2017 allocation of \$17,734 was released with an application deadline of September 5, 2017. There is no matching fund requirement. Should the application be approved, the Department intends to apply the grant allocation toward 2017 expenses related to equipping marked patrol units with rifles.

A public hearing for the 2017 Edward Byrne Memorial Justice Assistance Grant was held at the August 17, 2016 Riley County Board of County Commissioners (BOCC) Meeting. Assistant Director Doehling requested the Law Board authorize the Department to move forward on an application for grant funds through the 2017 Edward Byrne Memorial Justice Assistance Grant program.

Following questions and comments from the Law Board, Reddi moved to approve the Department's application for the 2017 Edward Byrne Memorial Justice Assistance Grant. Dodson seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

**M. 2016 RCPD Audit:** Carol McCullough, CPA of Reese & Novelly, P.A. referred to the Independent Auditors' Report. It is their opinion that the financial statements included in the report present fairly, in all material respects, the aggregate cash and unencumbered cash balances of each fund of the Riley County Police Department Financial Reporting Entity, as of December 31, 2016, and their aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide. The auditors found no

statute violations, budgetary or cash violations, nor did they find deficiencies in the area of internal controls.

Reddi thanked Carol McCullough for the report and RCPD Accountant Annette Moran for all of her hard work.

**N. GAAP Waiver:** Director Schoen explained that since the Department chooses to prepare the books as required by Kansas statutes rather than the Generally Accepted Accounting Principles (GAAP), each year the Board must waive the GAAP method.

Beardsley opened the floor for public comment and received none.

Beardsley commented that the Kansas Accounting Principle does not differ in every regard from the GAAP. Is the exception simply for those things that are different or are we using something that is in totality under the state of Kansas?

Schoen referred Beardsley to paragraph two. Schoen asked Annette Moran if she had anything additional to add.

Annette Moran explained that GAAP financial statements and regulatory statements vary in certain areas and if they were to itemize specific things, it could be difficult. It's easier just to say rather than GAAP we are going with the regulatory basis.

Schoen added that RCPD does report fixed assets even though they are not required to.

Dodson moved to approve the GAAP waiver. Stoney seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

**O. Service Building Expansion:** Assistant Director Doehling briefed the Law Board on the progress of the service building expansion located in the south parking lot of the Riley County Law Enforcement Center. Doehling explained that the Department is in need of additional indoor space to safeguard and store high value fixed property, as well as provide additional work space for employees to process large crime related items such as vehicles. In order to meet those needs, an addition to the currently existing service building was proposed to the Law Board.

In February 2016 the Law Board verified the need for facility expansion and RCPD formally notified the Board of County Commissioners (BOCC) of the determination. At that time, the Board moved to approve and forward a letter of need for the service building expansion to the Board of County Commissioners. Over the past year, the Department has worked with the County as well as the selected architectural firm to come up with the best cost-effective plan to meet the abovementioned needs. Recently, the BOCC elected to proceed with the construction of the service building expansion.

Assistant Director Doehling asked the Board if they had any questions.

Reddi stated that she understood the need for the building and asked if there is another building that could possibly be used. She compared the situation to the shooting range on Fort Riley.

Schoen explained that they have already been through that route with vehicles and the other issue of storing evidence off-site. Which causes problems in the long run and has an accountability issue. If the evidence goes unseen, the further it gets from you with more people going in and out of the building the worse it gets. Schoen expressed the concern for security with storing equipment off site, stating that the county shops are isolated and people aren't out there all the time, as well as the County needs that space for what they have it built for.

Reddi asked for the current price tag for the building.

Assistant Director Doehling stated that the current estimate is about \$574,000 which includes everything to finish the building. The building will not include office space or restrooms, this building will strictly be three bays large enough to accommodate the large vehicles and some auxiliary space that could be used for evidence or some other function.

Schoen stated that the BOCC was comfortable with commencing work now given that the building wouldn't likely be completed till after the end of the year and if they had to and had insufficient funds to cover it all in one year they could cover it between two years.

The whole amount has been approved by the BOCC.

Dodson asked to clarify cost of building.

Schoen explained that RCPD has already done some things to cut the costs of the building. Such as straightening out the parking lot and inserting some parking spaces to change the flow of the lot. Initially when the building was proposed RCPD realized that there was going to be a necessity, so they knocked some of that off. The issue is if the County suffers trying to deal with the cost, and if RCPD has budget money available at the end of the year then it's an option for RCPD to take care some of the HVC expenses.

Dodson stated that the cost appears to be in the \$400,000 range.

Assistant Director Doehling stated that it could go lower and probably will go lower however, there are too many unknowns right now. Everything is included in the quote and RCPD isn't sure what construction will bid out at.

Dodoson asked Assistant Director Doehling to describe the location of the building.

Assistant Director Doehling explained that it's at the southeast corner of the parking lot. This building would attach to the existing building that run perpendicular to Fort Riley Blvd and the new building would attach running parallel to Fort Riley Blvd, which would attach to the existing building in an L-shape fashion. The building would strictly be one area for additional storage and three large bays to accommodate the three vehicles, then a car port on the end of it.

**P. Executive Session:** At 1:15 p.m. Wilkerson moved to recess into Executive Session until 1:30 p.m. for the purpose of discussing non-elected personnel matters. Dodson seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

At 1:30 p.m. the open meeting reconvened.

Reddi moved to return to Executive Session until 1:40 p.m. for the purpose of discussing non-elected personnel matters. Stoney seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

At 1:40 p.m. the open meeting reconvened.

**Q. Affirmation or Revocation of Discipline:** Wilkerson moved to affirm the Director's disciplinary actions. Dodson seconded the motion. Wilkerson polled the Board and the motion passed with Beardsley, Dodson, Reddi, Rodriguez, Stoney and Wilkerson voting in favor, and no one voting against.

The motion passed 6-0.

**R. Adjournment:** The August 21, 2017 Law Board Meeting adjourned at 1:41 p.m.