

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
VFW Building
108 W. Randolph
Randolph, KS
October 15, 2018 12:00 p.m.
Minutes**

Members Present: Craig Beardsley Mike Dodson
Usha Reddi BeEtta Stoney
Ben Wilson Barry Wilkerson

Absent: Marvin Rodriguez

Staff Present: Director Schoen Assistant Director Moldrup
Captain Fink Captain Hegarty
Captain Hooper Captain Kyle
Captain Woods

- I. Establish Quorum:** By Chairman Beardsley at 12:00 p.m.
- II. Pledge of Allegiance:** Director Schoen led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.
- III. Consent Agenda:**
- A.** Approval of Minutes
 - a) September 17, 2018 Law Board Meeting
 - b) September 17, 2018 Special Law Board Meeting
 - c) September 28, 2018 Special Law Board Meeting
 - B.** Approve 2018 Expenditures/Credits
 - C.** Juvenile Transport Reimbursement
 - D.** County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
 - E.** Riley County Jail Average Daily Inmate Population- (*Review*)
 - F.** Monthly Crime Report- (*Review*)

Chairman Beardsley informed the Board that a vote would not be required for General Agenda item L. Director Selection Process.

Wilson inquired about Voucher #10256 payable to Symbol Arts in the amount of \$1,785.00.

Schoen explained that the Riley County Police Department (RCPD) purchases brass and chrome/enamel challenge coins from Symbol Arts that are distributed to employees to serve as a reminder of the Department's core values. The Department orders the coins in bulk every couple of years when inventory runs low.

Wilkerson moved to approve the Consent Agenda as presented. Dodson seconded the motion. Beardsley polled the Board and the motion passed with Dodson, Wilson, Reddi, Stoney, Wilkerson, and Beardsley voting in favor, and no one voting against. The motion passed 6-0.

IV. General Agenda:

G. Additions or Deletions: None.

H. Public Comment: None.

I. Fraternal Order of Police Lodge #17 Comments: Brian Johnson, President, Fraternal Order of Police (FOP) Lodge #17, informed the public of the Fraternal Order of Police (FOP) fundraising event “Hair for the Holidays.” He explained that sworn and non-sworn personnel will be allowed to forgo shaving for the month of November in exchange for a \$100.00 donation to the Cops ‘N Kids program that supports lower income families in Manhattan and Riley County. Each December employees of the police department take underprivileged children, who would not otherwise be able to afford holiday presents, shopping. The beard serves as a visual representation of the employee’s support of the community as well as a conversation starter with members of the community who may wish to donate. Community members interested in making a donation to the worthy cause may contact the Riley County Police Department and ask for Detective Brian Johnson.

J. Board Member Comments: Reddi extended her appreciation to Assistant Director Moldrup for providing a few young leaders from Africa, who are in Manhattan as part of the Kansas State University Leadership Studies program, with a tour of the law enforcement center.

Reddi reminded everyone that the deadline to register to vote in the general election is October 16, 2018. She stressed the importance of verifying voter registration and knowing where the local polling stations are located.

Wilkerson stated that RCPD sent approximately twenty officers to Trauma Informed Sexual Assault Training. He felt that the training was important because it provides law enforcement with information on trauma and investigative strategies to respond to sexual assault crimes in a victim centered manner.

K. Approval of General Order 2018-018 - Promotion Process: Director Schoen briefed the Law Board on the proposed revisions to RCPD policy 34.1.3 Promotion Process. The policy as proposed would require that qualified candidates for the position of corporal have a minimum of two years’ experience as a police officer, and qualified candidates for the position of sergeant have a minimum of one years’ experience as a corporal with the Department at the time of the initial promotional test.

Schoen stated that Assessment Centers for the positions of sergeant and lieutenant are scheduled for October 30 - November 2, 2018. He noted that it has not been a full year since the Department designated corporals; therefore, the requirement to have a minimum of one year experience as a corporal in order to be eligible for promotion to sergeant has been waived.

Schoen responded to the request made by Rodriguez at the September 17, 2018 Law Board Meeting to reevaluate the eligibility requirements for the positions of lieutenant and captain. Schoen explained that the policy, as written with regard to experience, allows for a larger pool of eligible candidates from which a selection can be made. Presently, the Department has seven sworn lieutenants. If RCPD were to require three years of experience as a sworn lieutenant with the Department in order to be eligible for promotion to captain, the pool of eligible candidates would be very small.

Wilkerson moved to approve General Order 2018-018 Promotion Process as presented. Dodson seconded the motion. Beardsley polled the Board and the motion passed with Dodson, Wilson, Reddi, Stoney, Wilkerson, and Beardsley voting in favor, and no one voting against. The motion passed 6-0.

L. Director Selection Process: Chairman Beardsley announced that the finalist for the position of RCPD Director withdrew his name for consideration. The Board discussed how best to proceed with the selection process.

A consensus was reached among the Board to maintain the agreement with McGrath Human Resources Group (McGrath) for the recruitment and selection of the next Director of RCPD. McGrath will continue to work with the Director Search Committee (Committee) during the process. The announcement will be revised to clarify the position requirements and it will be reposted. Those who previously applied for the position would be welcome to reapply. Following completion of an Assessment Center, the Committee will make a recommendation to the Law Board regarding whom they feel should move forward in the process. The Law Board will review *all* candidate applications prior to making a final decision.

Chairman Beardsley noted that per contract, and with the exception of travel related expenses, McGrath is obligated to continue the recruitment and selection process until completion at no additional charge to the Law Board.

M. Executive Session: It was determined that an executive session was not needed.

N. Adjournment: The October 15, 2018 Law Board Meeting adjourned at 12:31 p.m.