

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Avenue  
Manhattan, KS  
January 22, 2019 12:00 p.m.  
Minutes**

**Members Present:** Craig Beardsley Mike Dodson  
Linda Morse (Incoming) Usha Reddi (Outgoing)  
Marvin Rodriguez Robert Ward (Incoming)  
Barry Wilkerson Ben Wilson (Outgoing)

**Absent:** BeEtta Stoney

**Staff Present:** Director Butler Assistant Director Moldrup  
Captain Fink Captain Freidline  
Captain Hegarty Captain Kyle  
Captain Woods

**I. Establish Quorum:** By Chairman Beardsley at 12:00 p.m.

**II. Pledge of Allegiance:** Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.

**III. Consent Agenda:**

- A. Approval of Minutes
  - a) December 17, 2018 Law Board Meeting
  - b) December 31, 2018 Special Law Board Meeting
- B. Approve 2018 & 2019 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. County Inmate Medical, Facilities, Maintenance & Repairs Expenditures- (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)
- F. Monthly Crime Report- (*Review*)

Dodson moved to approve the Consent Agenda as presented. Reddi seconded the motion. Beardsley polled the board and the motion passed with Dodson, Wilson, Reddi, Rodriguez, Wilkerson, and Beardsley voting in favor, and no one voting against. The motion passed 6-0.

**IV. General Agenda:**

**G. Swear in Law Board Members:** Rich Vargo, County Clerk, Riley County, sworn in newly appointed Law Board Members Linda Morse and Robert Ward. Their terms will expire December 31, 2020.

**H. Reorganization/Election of Officers:** Beardsley nominated City Commissioner Mike Dodson to fill the position of Chair. Ward seconded the motion. Secretary Wilkerson polled the board and the motion passed with Morse, Ward, Beardsley, Rodriguez, and Wilkerson voting in favor, and no one voting against. The motion passed 5-0, with Dodson abstaining.

Beardsley nominated County Commissioner Marvin Rodriguez to fill the position of Vice Chair. Dodson seconded the motion. Secretary Wilkerson polled the board and the motion passed Dodson, Morse, Ward, Beardsley, and Wilkerson voting in favor, and no one voting against. The motion passed 5-0, with Rodriguez abstaining.

**I. Selection of Hearing Officer:** Chairman Dodson moved to appoint Riley County Attorney Barry Wilkerson as the Hearing Officer for 2019. Rodriguez seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Dodson, and Rodriguez voting in favor, and no one voting against. The motion passed 5-0, with Wilkerson abstaining.

**J. Law Board Member Recognition:** On behalf of the Law Board and the Riley County Police Department (RCPD), Director Butler and Assistant Director Moldrup presented Usha Reddi and Ben Wilson each with a plaque in recognition of their dedication and years of service to the citizens of Riley County, Kansas and men and women of the RCPD.

Wilson thanked Director Butler, and stated that it has been a pleasure working with the men and women of the RCPD and Law Board.

Reddi commented that she valued her time serving on the board. She congratulated Dennis Butler on being selected as director of the RCPD, and stated that there some extraordinary men and women at the department who serve the community.

**K. Additions or Deletions:** None.

**L. Public Comment:** None.

**M. Fraternal Order of Police Lodge #17 Comments:** Brian Johnson, President, Fraternal Order of Police (FOP) Lodge #17, thanked Mayor Pro Tem Usha Reddi and County Commissioner Ben Wilson for their dedicated service on the Law Board, and welcomed the two newly appointed members. He stated that over the past few years, the FOP has had a very positive relationship with the Law Board and director. The FOP is hopeful that everyone will continue to foster those positive working relationships to improve the department and serve the community in the best manner possible.

**N. Board Member Comments:** Ward extended his appreciation to the Manhattan City Commission for showing confidence in his abilities by appointing him to the Law Board. He looks forward to working with the Law Board, RCPD, and citizens of Riley County to make the police department even better.

Morse echoed the comments made by Ward. She stated that it is an honor to be appointed to the Law Board. She looks forward to serving on the board for the next two years, and working to preserve the positive working relationship between the Law Board, FOP and RCPD.

Chairman Dodson took a moment to personally thank the police officers who work outside during the cold, wet winter months. He stated that the officers are always out there helping the community and making sure everything goes according to plan. He also expressed gratitude to the officers and employees who have participated in various fundraising events to benefit the community.

**O. Range Lease:** Clancy Holeman, Counselor, Riley County, presented to the Law Board a proposed Lease Extension of the current lease for the site of the RCPD firing range. Holeman explained that the original lease was signed by then-landowner Harold J. Seymour, the Board of Riley County Commissioners, the director of the Riley County Police Department, and the Law Board in 1994 for a twenty-five year term. The existing lease expires June 30, 2019.

The Lease Extension, offered by legal counsel for the present landowner James Seymour, continues the current lease on all its existing terms for one more calendar year, ending June 30, 2020. There will be no increase in the rental rate for the extended term. The Lease Extension will forestall the pending approval of a resolution authorizing Riley County's use of eminent domain to purchase the firing range site, and provide the parties time to come to terms on lease or purchase of the property.

Wilkerson moved to approve the Lease Extension and authorize the Chair of the Law Board to sign the document. Dodson seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

**P. Victims of Crime Act Grant/Funding for Victim Assistance Coordinator:** Captain Hegarty explained that in December, the department was prepared to provide a tentative proposal to the Law Board to obtain grant funding to employ a victim advocate coordinator position. However, due to the length of the meeting, the topic was tabled until January. In the intervening time, he was informed that the RCPD had been awarded the grant by the United States Department of Justice through the state of Kansas. The grant requires an in-kind match from the RCPD to fund 8.5% of the annual salary for the position. The grant requires annual renewal and approval each subsequent year in order for it to continue funding 91.5% of the salary. He recommended Law Board approval of the grant.

Wilkerson moved to approve the grant application and acceptance of the grant award. Ward seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

**Q. 2019 Fake Patty's Day:** Fake Patty's Day is scheduled for Saturday, March 2, 2019. In anticipation of this year's event, Captain Fink reviewed the 2018 after action report, and had preliminary meetings with internal employees and external stakeholders. Fink explained that the plan to handle Fake Patty's Day this year will be similar to that in 2018. Minor adjustments to the plan will be made to include an increased officer presence in the nearby neighborhoods, and use of water barricades to block off traffic around Aggieville. In addition, the towing of vehicles will be handled a little differently.

Fink went on to explain that the operation center will be located in the City Park Pavilion. Agencies that have agreed to assist the RCPD with the event are the Emporia Police Department, Lawrence Police Department, Lyon County Sheriff's Office, Pottawatomie County Sheriff's Office, Junction City Police Department, and Kansas Wildlife & Parks. Fink stated the Kansas State University Police Department has graciously agreed to provide traffic control assistance during the two home basketball games that are scheduled for the same day, which will allow RCPD officers to focus on Fake Patty's Day. Additional meetings will be held prior to the event to go over the final planning details.

Dodson recalled an interest among the Law Board to try to move activity out of the surrounding neighborhoods and back into Aggieville where the event can be better monitored and controlled by law enforcement. In addition, there was discussion about changing the nature of the event over time, where the focus is not solely on drinking. Discussions revolved around having more food, activities and games available to the public during Fake Patty's Day. He noted that Ryan Bramhall, President of the Aggieville Business Association (ABA) Executive Board, and Krista Bramhall, Secretary of the ABA Executive Board, have taken on the duties of the executive director until the position is filled, and they are interested in achieving the same objective. He asked for everyone's indulgence going forward as they work together.

Director Butler informed the board that he attended the first formal Fake Patty's Day planning meeting. He also attended a pre-meeting with Dennis Cook, Vice President of the ABA, and members of RCPD staff. He stated that the highest priority of the RCPD is making sure that it is a safe event. He recognizes that there are various constituencies that are interested in the event, whether it is nearby residents, business owners, causal citizens, etc. All of their needs are important and they will be taken into account. Everyone at the department will do their very best to make sure that it is an event they can be proud of.

**R. 2020 Budget Preparation Timeline:** Provided to the board was the proposed 2020 Budget Preparation Timeline developed in accordance with the statutes of the RCPD and Law Board. The statutes call for final budget certification no later than the first Monday in July. Director Butler recommended the following:

At the January 22, 2019 Law Board meeting, discuss, modify as necessary and approve the 2020 budget development timeline.

During the month of March conduct special Law Board meetings, as the board deems necessary, to begin preliminary budget discussions and obtain Law Board guidance.

At the April 15, 2019 Law Board meeting, update the board on budget development and provide a draft 2020 budget. Determine the need for additional special Law Board meetings as necessary for budget development.

At the May 20, 2019 Law Board meeting, approve a budget of expenditures for publication prior to the mandatory public hearing.

No later than June 7, 2019 publish the proposed 2020 budget of expenditures in the Manhattan Mercury.

At the June 17, 2019 Law Board meeting, conduct a public hearing on the 2020 budget of expenditures and formally adopt the budget.

On or before July 1, 2019 certify to the Riley County Board of County Commissioners and the City of Manhattan a budget of expenditures for the 2020 operation of the Riley County Law Enforcement Agency/Riley County Police Department.

**S. Executive Session:** At 12:40 p.m. Wilkerson moved to recess into Executive Session until 1:10 p.m. for the purpose of discussing non-elected personnel matters. Beardsley seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:11 p.m. the open meeting reconvened.

Wilkerson moved to affirm the director's disciplinary actions. Rodriguez seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:12 p.m. Wilkerson moved to return to Executive Session until 1:30 p.m. for the purpose of discussing non-elected personnel matters. Beardsley seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0.

At 1:28 p.m. the open meeting reconvened.

**T. Affirmation or Revocation of Discipline:** See comments above.

**U. Adjournment:** Beardsley moved to adjourn the meeting. Rodriguez seconded the motion. Dodson polled the board and the motion passed with Beardsley, Morse, Ward, Rodriguez, Wilkerson, and Dodson voting in favor, and no one voting against. The motion passed 6-0. The January 22, 2019 Law Board Meeting adjourned at 1:29 p.m.