

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Ave.  
Manhattan, KS  
July 19, 2021 12:00 p.m.  
Minutes**

**Members Present:** Chairperson Linda Morse Vice Chairperson Robert Ward  
Secretary Barry Wilkerson Member John Ford  
Member Patricia Hudgins (arrived 12:02 p.m.)

**Absent:** Captain Josh Kyle Captain Greg Steere  
Member Kathryn Focke Member BeEtta Stoney

**Staff Present:** Director Dennis Butler Assistant Director Kurt Moldrup  
Captain Erin Freidline Captain Brad Jager  
Captain Derek Woods

**Recorder:** Victim/Witness Coordinator Lisa Hafliger, Riley County Attorney's Office

- I. Establish Quorum:** By Chairperson Morse at 12:00 p.m.
- II. Pledge of Allegiance:** Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.
- III. Consent Agenda:**
- A. Approval of June 21, 2021 Law Board Meeting Minutes
  - B. Approve 2021 Expenditures/Credits
  - C. Juvenile Transport Reimbursement
  - D. RCPD Related County Expenditures (*Review*)
  - E. Riley County Jail Average Daily Inmate Population- (*Review*)
  - F. Policy Notification- (*Review*)
    - 1. Policy 33.4.3 – Field Training Program
    - 2. Policy 46.2.7 – Special Event Planning
    - 3. Policy 46.3.1 – Agency Liaison
    - 4. Policy 82.1.3 – Records Retention Schedule
    - 5. Policy 84.1.1 – Evidence – Property Control System
  - G. Reports- (*Review*)
    - 1. Monthly
      - a) Monthly Crime Report

Chairperson Morse pointed out that for the month of June the jail population was 66, which is a lower than years past.

Vice Chairperson Ward inquired about the PIO consulting fee (page 13) and whether that is an ongoing expense.

Director Butler shared that it's an agreement with the former Public Information Officer (PIO) who focuses on the social media accounts for the Department. Due to current events (i.e., George Floyd, etc.) at the time of her departure they wanted continuity so they contracted with her to continue helping. He stated that it's not a lifetime agreement and there is the option for severability for both parties, but currently they feel that it is an important resource to have.

Vice Chairperson Ward recommended that for future policy updates they provide a copy of the old policy and the updated policy to be able to more clearly identify and appreciate what has changed.

Director Butler shared that they recognized the changes were not obvious when they put them on the agenda for today, but added that all of the changes were minor and housekeeping in nature. He stated that in future they will have the policy with strike-outs and colored font to make it easier to review.

Member Ford moved to approve the Law Board Meeting minutes from the June 21, 2021 meeting. Vice Chairperson Ward seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor and no one voting against. The motion passed 5-0.

Vice Chairperson Ward moved to approve the remaining items on the Consent Agenda as presented. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

#### **IV. General Agenda:**

**H. Additions or Deletions:** Director Butler requested to remove item K. from the agenda as the chairperson for CAB is unavailable. The chairperson plans to be here for the next quarterly update.

**I. Public Comment:** None.

**J. Board Member Comments:** Member Ford mentioned that he's impressed with the firing range and appreciated having the opportunity to view it in person; he thinks it will be an asset to the community.

**K. Community Advisory Board Update:** An update was not provided. The next quarterly update will be provided at the regularly scheduled September 20, 2021 Law Board Meeting.

**L. Edward Byrne Memorial Justice Assistance Grant:** Director Butler shared that on July 22, 2021 they will address the Board of County Commissioners with the annual Edward Byrne Memorial Justice Assistance Grant. The grant application requires minimal effort from their staff and the funding formula looks at population and crime rates, which then determines how much your jurisdiction is eligible for. This year they are eligible for \$24,567.00. In their application they have requested to purchase two pieces of equipment; flashlights that mount on the officer's handgun and a new holster that will accommodate the gun and flashlight. The reason for the request is based on research that shows that

approximately 90% of all officer involved shootings occur in low-light conditions. Director Butler stated that when they complete their annual training for low-light situations the officers typically have to hold their flash light in one hand and their gun in the other. They plan to purchase these for the patrol officers and other officers that are interested.

Member Ford sought clarification on if the light mounts onto the weapon or if it is incorporated as part of the weapon.

Director Butler shared that they will mount underneath the barrel of the weapon.

Vice Chairperson Ward inquired if the light substantially changes the weight of the weapon.

Director Butler stated that it does and that it will require re-training for the officers that get the flashlight attachment.

Member Ford asked if this would lead to officers not carrying a flashlight since it would be included on their weapon.

Assistant Director Moldrup clarified that the officers will still be required to carry a flashlight for situations that don't require the use of a handgun. They will be trained to never use the light on their weapon unless the situation requires them to draw their weapon.

Member Hudgins inquired if the flashlight attachment is for their larger weapons or their handguns.

Director Butler shared that these are for their handguns that they carry in their holster. He added that they do have lighting systems for their long guns as well, but is more of an electronic targeting system for those.

Vice Chairperson Ward inquired if they have or use night vision goggles.

Director Butler stated that they have them for some of their specialty teams, but not for daily use by patrol.

**M. American Rescue Plan Act Update:** Director Butler shared that during budget discussions they indicated that they would add this to the monthly meeting agendas. There is no new information to provide at this time.

**N. Law Board Meeting(s) Hosted in the County:** Director Butler shared that they currently have one penciled in for the October meeting in the City of Riley. They can schedule another meeting at a remote location for September if the Board would like to.

Chairperson Morse commented that in the past few years the Board has been committed to holding two meetings in the County. She believes they went to Ogden and Randolph last year and Leonardville the year prior. Chairperson Morse inquired if they should add Leonardville for this fall to keep the rotation. There was conversation that Leonardville and the City of Riley are in close proximity to each other.

Member Ford inquired if by resolution it has to be in one of the four municipalities or if, for example, the Zeandale Community Center or some location more south or east would be an option.

Director Butler stated that this would be up to the Board to decide where they want to hold the meetings. They would need to have the ability to stream the meeting, so it would need sufficient internet capabilities.

Member Hudgins suggested holding the meeting at the Firing Range near the Zeandale area.

Director Butler stated that he thought they had the technology in place and sufficient space to hold the meeting at the range.

Chairperson Morris said that they will pass a resolution at the August meeting for the September and October meeting locations.

**O. Executive Session:** At 12:20 p.m. Vice Chairperson Ward moved to recess into Executive Session until 12:35 p.m. to discuss non-elected personnel matters. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

At 12:35 p.m. the open meeting reconvened.

**P. Affirmation or Revocation of Discipline:** Secretary Wilkerson moved to affirm the Director's disciplinary recommendations. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

**Q. Adjournment:** The July 19, 2021 Law Board Meeting adjourned at 12:36 p.m.