

**RILEY COUNTY LAW ENFORCEMENT AGENCY  
LAW BOARD MEETING  
City Commission Meeting Room  
1101 Poyntz Ave.  
Manhattan, KS  
August 16, 2021 12:00 p.m.  
Minutes**

**Members Present:** Chairperson Linda Morse Vice Chairperson Robert Ward  
Secretary Barry Wilkerson (left at 1:11 p.m.) Member Kathryn Focke  
Member John Ford Member Patricia Hudgins

**Absent:** Member BeEtta Stoney

**Staff Present:** Director Dennis Butler Assistant Director Kurt Moldrup  
Captain Erin Freidline Captain Brad Jager  
Captain Josh Kyle Captain Greg Steere  
Captain Derek Woods

**Recorder:** Executive Assistant Nichole Glessner, Riley County Police Department (RCPD)

**I. Establish Quorum:** By Chairperson Morse at 12:00 p.m.

**II. Pledge of Allegiance:** Director Butler led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.

**III. Consent Agenda:**

- A. Approval of July 19, 2021 Law Board Meeting Minutes
- B. Approve 2021 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. RCPD Related County Expenditures (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)
- F. Seizure Expenditures- (*Review*)
- G. Reports: Synopsis- (*Review*)
  - 1. Monthly
    - a) Monthly Crime Report
  - 2. Quarterly
    - a) 2<sup>nd</sup> Quarter Uniform Crime Report (82.1.4)
    - b) 2<sup>nd</sup> Quarter Traffic Accident & Enforcement Analysis (61.1.1 A&C)
    - c) 2<sup>nd</sup> Quarter Seizure & Forfeiture Report (84.1.8)
  - 3. Semiannual
    - a) Semiannual Alcohol Enforcement Report

Secretary Wilkerson moved to approve the Consent Agenda as presented. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

#### **IV. General Agenda:**

**H. Additions or Deletions:** Chairperson Morse noted the need for additional executive sessions. Vice Chairperson Ward commented that at the appropriate time, the Board will recess into executive session for the purpose of discussing non-elected personnel matters and attorney client privilege. Director Butler added that he did not have any additions or deletions to the General Agenda; however, he did have two executive session requests involving non-elected personnel matters.

**I. Public Comment:** None.

**J. Fraternal Order of Police Lodge#17 Comments:** None.

**K. Board Member Comments:** None.

**L. American Rescue Plan Act Update:** In June, the RCPD received guidance from the Law Board to add American Rescue Plan Act (ARPA) funding as a discussion topic for future meetings to allow for regular updates to be provided as information becomes available. Director Butler commented that he and staff did not have an update on the application guidelines at this time. He noted that there is no specific funding set aside for law enforcement that would not have to first pass through or be a part of the City of Manhattan (City) or Riley County (County).

Chairperson Morse previously discussed the matter with City Manager Ron Fehr. Mr. Fehr indicated to her that the City is waiting for the regulations to be finalized. To his knowledge, the regulations are still considered tentative.

Member Ford added that he listens to the biweekly conversation from their national association that deals with this topic. In his estimation, the City and County may start to receive more specifics concerning the guidelines during the fall months. Administration and Congress had other objectives to work through before addressing ARPA funding. The interim rule is being discussed, and the particular infrastructure of what is declared an emergency or critical service have not yet been defined. In his opinion, law enforcement would have to be included in one or both of those categories.

**M. Approval of Edward Byrne Memorial Justice Assistance Grant:** At the July 19, 2021 Law Board Meeting, the Board was briefed on the Edward Byrne Memorial Justice Assistance Grant (JAG) opportunity that is available to the RCPD each year. Director Butler explained that the grant is based on population and crime statistics. Riley County Police Department administration submitted application for the grant funding to the Riley County Board of County Commissioners (BOCC). The BOCC reviewed the application and approved it at their July 22, 2021 public meeting. Director Butler recapped that once received, the entire grant allocation will be used to equip department issued handguns with flashlights and purchase accompanying holsters.

Vice Chairperson Ward moved to approve the Department's application for the 2021 Edward Byrne Memorial Justice Assistant Grant for the purposes previously stated. Member Ford seconded the motion.

Member Ford remarked that he believes it is a viable and useful purchase that will hopefully provide great benefit to officers assigned to the Patrol Division, specifically those who work at night.

Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

**N. RCLEA 2021 Meeting Resolution No. 21-03:** Director Butler directed the Board to Resolution No. 21-03 contained in their packet. He explained the purpose of the resolution which is to announce the change of meeting location for the next two regularly scheduled Law Board Meetings. The meeting of the Law Board scheduled for 12:00 Noon on September 20, 2021 shall be held at the Riley County Police Department Range, 1256 Tabor Valley Road, Manhattan, KS 66502, and the monthly meeting of the Law Board scheduled for 12:00 Noon on October 18, 2021 shall be held at the City Government Office, 222 S. Broadway, Street, Riley, KS 66531.

Member Focke announced that on October 18, 2021 she and Member Ford will be attending a two-day event hosted by the Kansas Association of Counties.

Chairperson Morse asked that RCPD administration provide Members Focke and Ford with the opportunity to participate virtually so that they may attend if they become available.

Vice Chairperson Ward moved to adopt Resolution No. 21-03 establishing the meeting locations for the regularly scheduled September and October Law Board Meetings. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

**O. Executive Session:** At 12:19 p.m. Vice Chairperson Ward moved to recess into Executive Session until 12:29 p.m. to discuss a non-elected personnel matter. Secretary Wilkerson seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 12:29 p.m. the open meeting reconvened.

Secretary Wilkerson moved to return to Executive Session until 12:40 p.m. to discuss a non-elected personnel matter. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 12:40 p.m. the open meeting reconvened.

Secretary Wilkerson moved to return to Executive Session until 12:50 p.m. to discuss a non-elected personnel matter with Law Board Attorney Michael Gillespie present. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 12:50 p.m. the open meeting reconvened.

Secretary Wilkerson moved to return to Executive Session until 12:56 p.m. to discuss a non-elected personnel matter with Director Dennis Butler present. Vice Chairperson Ward seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

Members of the Board were unable to access the Executive Session Chambers. The Executive Session expired and the open meeting reconvened at 12:56 p.m.

Secretary Wilkerson moved to return to Executive Session until 1:05 p.m. to discuss a non-elected personnel matter with Director Dennis Butler present. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 1:09 p.m. the open meeting reconvened.

Secretary Wilkerson moved to return to Executive Session until 1:25 p.m. to discuss a non-elected personnel matter. Member Focke seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 1:26 p.m. the open meeting reconvened.

**P. Adjournment:** Member Hudgins moved to adjourn the meeting. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse and Ward voting in favor, and no one voting against. The motion passed 5-0. The August 16, 2021 Law Board Meeting adjourned at 1:27 p.m.