

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
Riley County Police Department Range
1256 Tabor Valley Road
Manhattan, KS
September 20, 2021 12:00 p.m.
Minutes**

Members Present: Vice Chairperson Robert Ward Secretary Barry Wilkerson
Member Kathryn Focke Member John Ford
Member Patricia Hudgins Member BeEtta Stoney (arrived at 12:04 p.m.)

Absent: Chairperson Linda Morse Director Dennis Butler

Staff Present: Assistant Director Kurt Moldrup Captain Erin Freidline
Captain Brad Jager Captain Josh Kyle
Captain Greg Steere Captain Derek Woods

Recorder: Victim/Witness Coordinator Lisa Hafliger, Riley County Attorney's Office

I. Establish Quorum: By Vice Chairperson Ward at 12:00 p.m.

II. Pledge of Allegiance: Assistant Director Moldrup led the Riley County Law Enforcement Agency (Law Board) in the Pledge of Allegiance.

III. Consent Agenda:

- A. Approval of August 16, 2021 Law Board Meeting Minutes
- B. Approve 2021 Expenditures/Credits
- C. Juvenile Transport Reimbursement
- D. RCPD Related County Expenditures (*Review*)
- E. Riley County Jail Average Daily Inmate Population- (*Review*)
- F. Seizure Expenditures- (*Review*)
- G. Reports: Synopsis- (*Review*)
 - 1. Monthly
 - a) Monthly Crime Report

Secretary Wilkerson moved to approve the Consent Agenda as presented. Member Ford seconded the motion. Vice Chairperson Ward polled the Board and the motion passed with Focke, Ford, Hudgins, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

IV. General Agenda:

H. Additions or Deletions: Assistant Director Moldrup requested item L. be deleted from the General Agenda as the chairperson for the Community Advisory Board (CAB) was unable able to attend the meeting. After consulting with Law Board Attorney Michael Gillespie and Vice Chairperson Ward it

was determined that item M. could be deleted. An Executive Session was not needed; therefore, items R. and S. were also removed from the agenda.

I. Public Comment: None

J. Fraternal Order of Police Lodge #17 Comments: Fraternal Order of Police Lodge #17 Vice President Daniel Todd shared that the Special Olympics Torch Run was held August 21, 2021 at Annenberg Park and they raised \$2,308.00.

K. Board Member Comments: Member Ford stated he's grateful to be able to hold the meeting at the Range and that it allowed an opportunity for the community to see it. Vice Chairperson Ward added that if the meeting goes past 1:30 p.m. there may be live firing on the range.

L. Community Advisory Board Update: Removed from the agenda.

M. General Order 2020-133 Promotion Process: Removed from the agenda.

N. 2022 Vehicle Purchase: Captain Kyle shared that these purchases will be from the 2022 Budget. Historically they have come to the Law Board for approval as they were previously put up for bid, now they are purchased through a State Contract, but they want to keep the Board apprised of the condition of their fleet and purchase plans. The timing of production of the vehicles is somewhat uncertain so they are coming to the Board now to get authorization and move forward with ordering. The police department uses the Vehicle Replacement Index (VRI) which provides a point system to determine whether or not a vehicle needs replaced, with mileage being one of the main factors. They are requesting to replace two Dodge Chargers and three Ford Explorers with the 2022 Dodge Durango Pursuit. They are also requesting to add one vehicle to the fleet. Captain Steere shared that with the addition of some specialty vehicles (i.e., North County Supervisor) and the switch to a squad based schedule in 2018, which allows for more officers to be working at the same time, they need to have more vehicles available. Captain Steere also reported that vehicles are taking longer to get repaired due to covid-related supply issues, so the extra vehicle would help alleviate that situation. The final vehicle that needs replaced is a Ford Transit Van that is used by the court officers to transport suspects that are taken into custody and by civil process to transport prisoners that are being extradited. It is more cost effective to handle the transport themselves. Assistant Director Moldrup added that they were paying a company to transport inmates from out of State and it was very expensive. They are able to save money by having their officers do the transport; it is also more humane and timely.

Member Focke inquired if this is in the budget for 2022.

Captain Kyle stated that they have \$270,000 budgeted and the estimate for these vehicles is \$277,289.00, which includes equipment for the additional vehicle. They would plan to use unused personnel funds to cover the overage. They estimate that this account is underfunded by approximately \$75,000.

Member Stoney inquired about the material for the seats of the new vehicles and if they may withstand the wear and tear better. Captain Kyle shared that they have not found a vehicle seat that a cop can't destroy. He believes that manufacturers are resistive to making changes due to the extra expense that would only be used in police vehicles.

Vice Chairperson Ward inquired about juvenile transport reimbursement that is on the Consent Agenda. Assistant Director Moldrup clarified that RCPD does transport juveniles to the North Regional Juvenile Detention Facility, but they are reimbursed through the State.

Member Ford asked what the average time for delivery is of the vehicles. Captain Kyle shared that prior to covid if they manufactured the police vehicles first then they were typically ready in the spring. If they manufactured civilian vehicles first, then it was usually in the summer. They are not sure what effect covid may have on production, so they want to get their order in as soon as possible.

Secretary Wilkerson moved to accept the recommendation and approve purchase of seven vehicles. Member Hudgins seconded the motion. Vice Chairperson Ward polled the Board and the motion passed with Focke, Ford, Hudgins, Stoney, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

O. DEA Task Force Officer Agreement: See item P.

P. 2021 Midwest High Intensity Drug Trafficking Area (HIDTA) Topeka DEA Task Force Agreement: Captain Kyle shared that through this agreement they have an RCPD detective that works with the task force in a part-time, as needed, position. Items O & P on the agenda refer to the same topic, there are just two separate documents as one is with the KBI and the other document/agreement addresses overtime payments. Captain Kyle stated that they have been in an agreement for approximately three years and previously the Director signed off on the paperwork. After conducting a review of the statutes and consulting with their attorney, they felt that it was prudent for the Law Board to authorize it.

Mike Gillepsie shared that he reviewed these documents with the RCPD's attorney Derrick Roberson last week and they are comfortable with the Law Board approving and the chairperson signing the agreements.

Assistant Director Moldrup shared that Chairperson Linda Morse has agreed to sign them, if they are approved.

Secretary Wilkerson moved to approve the signing of the documents set forth in Items O. & P. of the agenda. Member Ford seconded the motion. Vice Chairperson Ward polled the Board and the motion passed with Focke, Ford, Hudgins, Stoney, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

Q. American Rescue Plan Act Update: Captain Kyle shared that the City and County will be receiving significant funding through ARPA with expenditures authorized through the end of 2024. They are approaching the Law Board with what their needs are and then they will let the entities determine what is allowable/permitted. The funding goes straight to the City or County and then they determine whether or not to distribute funds to the RCPD. They are requesting funds to cover the 2% pay adjustment for 2021 (\$137,000), Unreimbursed Emergency Covid Leave (\$54,734), E-citations (\$150,000) and a HERT Truck (\$325,000). They are currently accessing unused personnel funds to cover the 2% pay adjustment. Captain Kyle shared that they would request coverage for this as an 80/20 split from the City and County. They did receive a significant amount of reimbursement through the CARES Act for the emergency covid leave, the

\$54,000 is the remaining balance. E-Citations allow an officer to scan the driver's license, vehicle registration and license plate information and it puts it into the citation. It is a quicker process than writing tickets, there are less data entry errors and it requires less contact. The Hazardous Evidence Response Team (HERT) Truck would be used to recover evidence in hazardous environments. Most agencies don't have this type of response team, but other jurisdictions have requested assistance and with NBAF in Manhattan, it's unknown this service will be needed. The HERT does not currently have a vehicle assigned to them and all of their equipment is currently stored in the garage.

Vice Chairperson Ward inquired how many officers are on the team.

Sergeant Weiszbrod shared that there are four members on HERT, but they also work with the bomb squad which has up to eight officers.

Member Ford inquired if this is the same vehicle they were unable to use CARES funds for last year because they couldn't get it ordered and delivered within the established time frames. Captain Kyle confirmed that it was.

Captain Kyle stated that they would suggest following statutes and request 80 % of the funding through the City and the remaining 20% from the County on all four items.

Member Stoney asked if the e-citations will need equipment/software updates, etc. Captain Kyle stated that they would set it up as a 3 year contract, so the \$150,000 would cover all the expenses for that time frame. They discussed getting seven devices in total, but they do plan to pilot the program first and will start with less than that. The devices are similar to a cell phone and are portable so bike cops or officers walking in Aggieville or other locations could utilize them as well.

Secretary Wilkerson moved to authorize the chair to sign letters of endorsement to the Manhattan City Commission and Board of County Commissioners. Member Hudgins seconded the motion.

Member Focke inquired if these items could be handled in their regular budget versus depending on ARPA funds and how these expenses will be covered in the future.

Captain Kyle said these are all one-time expenditures which makes it difficult to put in as a regular budget item. He added that they selected these items based on the priority of needs but also because they believe they are eligible expenses through the grants.

Member Focke shared that the County has not decided how they will be expending these funds and stated that they plan to hire a consultant to ensure eligibility.

Member Ford shared that on a personal perspective he has issue with the personnel side of the request (items 1 & 2) as these are generational funds that should transfer and last for years to come and be impactful and meaningful to the community.

Vice Chairperson Ward polled the Board and the motion passed with Focke, Ford, Hudgins, Stoney, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

Vice Chairperson Ward reminded everyone that the next meeting will be held at the Riley City Government Center. Member Ford mentioned that he and Member Focke will not be able to attend in person, but they may be available via zoom.

R. Executive Session: This item was removed from the General Agenda.

S. Affirmation or Revocation of Discipline: This item was removed from the General Agenda.

T. Adjournment: Secretary Wilkerson moved to adjourn the meeting. Member Ford seconded the motion. Vice Chairperson Ward polled the Board and the motion passed with Focke, Ford, Hudgins, Stoney, Ward and Wilkerson voting in favor, and no one voting against. The motion passed 6-0. The September 20, 2021 Law Board Meeting adjourned at 12:41 p.m.