

MINUTES

RILEY COUNTY PLANNING BOARD/ BOARD OF ZONING APPEALS

Monday, June 12, 2023
7:30 pm

Courthouse Plaza East
Commission Meeting Room
115 North 4th Street

Members Present: John Wienck, Chair
Joel Gelroth, Vice-Chair
Diane Hoobler
Nathan Larson

Members Absent: Rita Cassida

Staff Present: Amanda Webb – Director, Bob Isaac – Planner and Lisa Daily -
Administrative Assistant

Others Present: None

OPEN PUBLIC COMMENTS

None

CONSENT AGENDA

The minutes of the May 8, 2023 meeting were presented. Nathan Larson moved to approve the minutes, and Diane Hoobler seconded. Carried 4-0.

The Report of Fees for the month of May (\$3,075.00) were presented. Joe Gelroth moved to approve, and Diane Hoobler seconded. Carried 4-0.

Diane Hoobler moved to adjourn the joint meeting of the Riley County Planning Board/Board of Zoning Appeals and, due to the lack of agenda items for the Board of Zoning Appeals, moved to reconvene as the Riley County Planning Board. Nathan Larson seconded. Carried 4-0.

RILEY COUNTY PLANNING BOARD

Adkins – Replat

Chairman Wienck opened the public hearing at the request of the David Adkins, petitioner, and Summit Ridge LLC, owner, to replat Lots 15, 16, 17 and 18, Block 3, Lakeside Heights, into a single lot in Sherman Township, Section 12, Township 8 South, Range 6 East, in Riley County, Kansas.

Bob Isaac presented the request. He explained the applicant was intending to connect to and be a part of the proposed rural water benefit district, but found the benefit district was cost prohibitive; thus, in order to meet area requirements for a water well (Sanitary Code), he must replat the aforementioned lots together into a single lot.

Staff recommended that the Planning Board approve the Final Plat of Lakeside Heights Unit 6, as it has been determined to meet the minimum requirements of the Riley County Land Development Regulations and the Sanitary Code.

The applicant was not present and there were no proponents or opponents.

Diane Hoobler moved to close the public hearing. Joe Gelroth seconded. Carried 4-0.

Diane Hoobler moved to approve the request replat Lots 15, 16, 17 and 18, Block 3, Lakeside Heights, into a single lot, for reasons stated in the staff report.

Joe Gelroth seconded. Carried 4-0.

Mr. Isaac announced that the Board of County Commissioners would hear the request on June 22, 2023, at 10:20 am, in the County Commission Chambers.

Riley County Land Development Regulations discussion of amendments

Amanda Webb stated that a new section will be added to Article 1, General Provisions to allow administrative authority to correct clerical and minor errors. She said it will be titled Section 1.17 Minor Text Changes.

Mrs. Webb said “non-transferable” language will be added to Agritourism Facility licenses, Excavation licenses and Manufactured Home Park licenses. She indicated that Short-Term Rental licenses already address this.

Annual Comprehensive Plan Review

Bob Isaac asked that the Board members to review Chapter 3 Executive Summary of Vision 2025, A Comprehensive Plan for Riley County, Kansas and the 2022 Annual Report for Planning and Development. He stated a work session will be held at the July Board meeting and would like the Board members to provide information as to what is working and what is not working with the Plan. This information will be provided to the Board of County Commissioners.

Diane Hoobler moved to adjourned. Joe Gelroth seconded. Carried 4-0.

Meeting adjourned at 8:03 p.m.