

## MINUTES

### RILEY COUNTY PLANNING BOARD/ BOARD OF ZONING APPEALS

Monday, July 10, 2023  
7:30 pm

Courthouse Plaza East  
Commission Meeting Room  
115 North 4<sup>th</sup> Street

Members Present: John Wienck, Chair  
Joel Gelroth, Vice-Chair  
Diane Hoobler  
Rita Cassida

Members Absent: Nathan Larson

Staff Present: Amanda Webb – Director, Bob Isaac – Planner and Lisa Daily -  
Administrative Assistant

Others Present: None

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#### **OPEN PUBLIC COMMENTS**

None

#### **CONSENT AGENDA**

The minutes of the June 12, 2023 meeting were presented. Diane Hoobler moved to approve the minutes, and Joe Gelroth seconded. Carried 4-0.

The Report of Fees for the month of June (\$3,700.00) were presented. Rita Cassida moved to approve, and Diane Hoobler seconded. Carried 4-0.

Diane Hoobler moved to adjourn the joint meeting of the Riley County Planning Board/Board of Zoning Appeals and, due to the lack of agenda items for the Board of Zoning Appeals, moved to reconvene as the Riley County Planning Board. Joe Gelroth seconded. Carried 4-0.

#### **RILEY COUNTY PLANNING BOARD**

##### **Isom – Replat**

Chairman Wienck opened the public hearing at the request of the Lesley M. Isom, petitioner, and Les & Brenda Isom, owners, to replat Lots 4-10, Blue River Hills 2<sup>nd</sup> Addition, into a single lot located in Grant Township, Section 30, Township 8 South, Range 7 East, in Riley County, Kansas.

Bob Isaac presented the request. He explained the applicant's wish to combine the aforementioned lots into a single lot in order to build a residence. He stated there is not a request or a requirement to rezone the property at this time.

Staff recommended that the Planning Board approve the Final Plat of Blue River Hills Addition Unit Seven, as it has been determined to meet the minimum requirements of the Riley County Land Development Regulations and the Sanitary Code.

The applicant was not present and there were no proponents or opponents.

Rita Cassida moved to close the public hearing. Joe Gelroth seconded. Carried 4-0.

Joe Gelroth moved to approve the request to replat Lots 4-10, Blue River Hills 2<sup>nd</sup> Addition, into a single lot, to be known as Blue River Hills Addition Unit Seven, for reasons stated in the staff report.

Diane Hoobler seconded. Carried 4-0.

Mr. Isaac announced that the Board of County Commissioners would hear the request on July 20, 2023, at 11:00 am, in the County Commission Chambers.

### **Annual Comprehensive Plan Review**

Amanda Webb stated the first comprehensive plan update committee meeting was held earlier in the evening. She said that it was difficult to get everyone at the same meeting, thus, additional kick-off meetings will be held Monday, July 17<sup>th</sup> and Friday, July 21<sup>st</sup> to allow all committee members to attend.

Amanda Webb explained the Annual Review Memo to the commissioners explains what was happening last year with the plan and what is going on with the update.

Bob Isaac said at last month's meeting staff asked the board to review Chapter 3 Executive Summary of Vision 2025. He stated if there was no additional information the board would like to be added to memo, the Chair can sign the memo.

Diane Hoobler moved that the Chair, John Wienck, sign the memo to the Board of County Commissioners, stating that the Riley County Planning Board has completed their statutory required annual review of the Comprehensive Plan.

Joe Gelroth seconded. Carried 4-0.

Joe Gelroth moved to adjourn. Rita Cassida seconded. Carried 4-0.

Meeting adjourned at 7:54 p.m.