



**LOCAL HEALTH OFFICER ORDER NO. 7 ISSUED MAY 3, 2020  
“RESTRICTED ACTIVITIES”**

To mitigate the spread of the Coronavirus (COVID-19) in Riley County, Kansas, and pursuant to the authority provided in K.S.A. 65-119, K.S.A. 65-129b, K.S.A. 65-202 and other applicable laws and regulations, this Order No. 7 is issued. In my capacity as the Local Health Officer, I am authorized and required to immediately exercise and maintain supervision over known or suspected cases of any infectious or contagious disease and to issue orders seeing that all such cases are properly handled and that the provisions of the Kansas public health laws regarding isolation, quarantine and disinfection are duly enforced.

As the Local Health Officer appointed by the Board of Health, I am duly authorized to prohibit public gatherings and take other measures necessary for the control of any and all infectious or contagious diseases.

In my capacity as the Riley County Local Health Officer, I have determined this Order No. 7 is necessary to control the potential spread of coronavirus (COVID-19) within Riley County, Kansas.

**IT IS THEREFORE ORDERED** the following actions shall be taken immediately, and this Order No. 7 supersedes my Orders previously issued, with the exception of any continued prohibitions or restrictions ordered herein.

The Governor’s Statewide Stay at Home order has been lifted, so individuals and personnel of organizations and businesses not exempted herein are immediately ordered to **RESTRICT ACTIVITIES** to slow the rate of community spread of COVID-19 through intensified social distancing. It is proven each COVID-19 positive patient could infect other people. Furthermore, there is emerging evidence in neighboring counties of transmission by pre- symptomatic and asymptomatic people, making routine case-finding and exposure tracing strategies insufficient, in and of themselves. Social Distancing strategies are effective. Actions taken so far have been successful in flattening the epidemic curve to prevent overwhelming our local health care system’s ability to care for the number of residents who might develop severe symptoms. At each step of the process, actions must be adapted to account for the latest data and the current overall situation at hand.

With full community cooperation, this proactive public health Order No.7 may minimize the impact of COVID-19 on our Riley County community.

## Section One: Definitions

- A. For purposes of this Order No. 7, Social Distancing is defined as follows: maintaining at least six-foot social distancing from every other person present at a location, washing hands with soap and water for at least twenty seconds as frequently as possible (or using hand sanitizer), covering coughs or sneezes (into the sleeve or elbow, not into the hands), regularly cleaning high-touch surfaces, and not shaking hands.
- B. For the purposes of this Order No. 7 the phrase “public or mass gathering” is defined as any planned or spontaneous, public or private event or convening in which individuals are in one location and are unable to maintain a 6-foot distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.
- C. For purposes of this Order No. 7, Minimum Basic Operations include the following numbered activities provided employees and/or volunteers comply with Social Distancing requirements while carrying out operations.
  - 1. Activities which maintain the value of a business’s inventory, ensure security, process payroll and employee benefits, or performing related functions;
  - 2. Activities which allow employees and/or volunteers of the business to continue work remotely from their residences;
  - 3. Activities which allow employees and/or volunteers of the business to continue filling online product orders and processing customer orders remotely.

## Section Two: Restricted Activities

**For purposes of this Order No. 7, individuals are ordered to restrict activities. People at high risk of severe illness from COVID-19 and people who are sick are urged to stay in their residence except as necessary to seek medical care.**

### A. **REDUCE ACTIVITIES**

All individuals are urged to refrain from activities that place them in close contact with others outside of their own household.

To the extent possible, caregivers should ensure that their children are not gathering or playing in close contact with other children outside their household. People at high risk of severe illness from COVID-19 are urged to stay in their residence, except as necessary to seek medical care. Individuals who are sick may leave their residence only as necessary to seek or receive medical care in accordance with guidance from public health officials. All individuals are encouraged to exercise Social Distancing requirements, to the extent possible.

All businesses and individuals should continue to restrict all non-essential travel according to the current guidelines in effect at the time as published by the Kansas Department of Health and Environment.

**B. PROHIBITED PUBLIC GATHERINGS**

All public gatherings, whether indoors or outdoors, at the following numbered locations in Riley County are prohibited unless otherwise exempted in Section Two of this order. The following locations and/or businesses shall not have public gatherings of any kind or number until this order is lifted. But the following locations and/or businesses shall be entitled to conduct “Minimum Basic Operations,” as defined in this Order No. 7.

1. Gyms, fitness centers, yoga studios, tattoo shops, massage therapy businesses, barber shops, nail and hair salons, tanning salons and other personal service businesses where close contact cannot be avoided;
2. Public or community playground equipment shall not be used during the term of this Order No. 7;
3. Swimming pools other than back yard pools;
4. Organized sports facilities and tournaments;
5. Summer camps;
6. Community centers, fairs, festivals, carnivals, parades, commencements, graduations;
7. Indoor or outdoor recreation venues with a capacity of over 2000;
8. Bars, unless they have a Category 1 or 2 food license from the Kansas Department of Agriculture to operate as a restaurant, shall not provide dine-in seating access to the public. (Drive-thru, carry-out and curbside service and delivery may be provided);
9. Entertainment businesses, clubhouses, and other similar businesses shall remain closed;
10. Organized or unorganized gatherings with more than 10 participants not from the same household or family;
11. Any other locations or businesses as determined by the Local Public Health Officer;

**C. BUSINESSES AND LOCATIONS**

For purposes of this Order No. 7, if open to the public, the following Businesses and Locations are required to take proactive measures to ensure compliance with Required Business Practices listed in Appendix A of this order. Nothing in this order should be interpreted to require that any business open if they choose not to.

1. All licensed and lawfully operated medical service provider offices providing human and/or animal health care, including but not limited to: clinics, veterinary clinics, chiropractic clinics, physical therapy clinics, optometrists’ offices, dental offices and pharmacies.

2. Grocery and/or convenience stores, food pantries and beverage stores.
3. Restaurants
4. Retail and mercantile businesses not listed as closed in section 2-B.
5. Pet grooming and boarding
6. Local, state, or federal governmental operations in public buildings.
7. Religious gatherings, funerals, memorial services, and weddings.
8. Public park spaces, trails, and golf courses.
9. Childcare facilities providing services shall operate only under the following conditions:
  - a. Childcare shall be carried out in stable groups of 10 or fewer (“stable” means the same 10 or fewer children are in the same group each day);
  - b. Children shall not move from one stable group to another;
  - c. If more than one stable group of children is cared for at one facility, each stable group shall be in a separate room. Different stable groups shall not mix with one another; and
  - d. Childcare providers shall remain solely with one stable group of children.
  - e. Every child shall be screened for their temperature upon arrival and again just before leaving the facility. The temperature check cannot be taken within four (4) hours after a fever reducing medication was given.
  - f. The child care facility shall present, upon request of the Local Health Officer, the completed screening form for each child in the facility. Failure to comply shall result in immediate closure of the facility by the Local Health Officer.

**Section Three.** Pursuant to K.S.A. 65-129b, any sheriff, deputy sheriff or other law enforcement officer of the state or any political subdivision within Riley County, Kansas is hereby ordered to assist in the execution or enforcement of this order.

**Section Four.** This Order is effective at 12:01 a.m. on Monday, May 4, 2020 and shall remain in effect for 14 days, or until amended, superseded, or rescinded.

Any person violating any provision of this order or failing to comply with any of the above requirements shall be fined, upon conviction, up to \$100 for each offense, pursuant to K.S.A. 65-127.

**This Order shall remain in effect from this date until revoked, in writing, by the Riley County Local Health Officer or the Board of Riley County Commissioners, sitting as the Board of Health.**

SO ORDERED, this 1 day of May, 2020.

  
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Julie Gibbs, Riley County Local Health Officer  
Administrator, Riley County Health Department  
2030 Tecumseh Road  
Manhattan, KS 66502  
Phone: 785-776-4779

## Appendix A, Required Business Practices

### All businesses

#### **Outside the business:**

- All businesses must put in place controls to ensure that the number of customers inside the store stays at a level that provides for the requirements of social distancing.
- If there is crowding, limit the number of customers allowed to enter the business. Staff an employee at the front door and, as one (1) customer leaves, allow another customer in.
- Post signs at the front door informing customers of occupancy limits, and prohibiting customers with illness or fever.

#### **Inside the business:**

- At point-of-sale registers, limit the lines and post signs at each register urging customers to maintain a social distancing of six (6) feet.
- Provide shielding between customers and employees at registers.
- Post social distancing signs and floor markings in key areas throughout the store.
- Place hand sanitizer available at every open register.
- Routinely clean the store and have soap and water available in restrooms.
- No waiting areas, or lobbies or other areas where customers congregate
- No seating at bar top, service counters, or related locations
- Provide alcohol-based or CDC approved hand sanitizer for customers, employees and visitors.
- Require employees to stay home if they are sick.
- Observe and require social distancing measures.
- Routinely clean stores and increase spot cleaning of high traffic areas and restrooms, using CDC approved disinfectants.
- All sanitizing products to be CDC or EPA approved, and allowed to air dry and be used according to manufacturer's directions including required contact time.  
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Provide ongoing information and training to all employees regarding infection control, cleaning, use of PPE, etc.
- Drinking fountains and customer-provided cups or drink containers to be eliminated

### Specific types of businesses

#### **Retail**

- If carts or hand baskets are provided, place carts and hand baskets at the front of the store and clean handles before bringing them into the store or providing them to a customer or provide means for customers to sanitize their own carts.
- Check-out lanes must provide for six foot spacing between customers, and between customers and employees. If six foot spacing is not possible, shielding must be provided.
- No use of reusable bags

#### **Restaurants, bars, and food establishments**

- No buffet, salad bar, or self-serve, unpackaged food
- Customers will be limited to 50% of the rated occupant load based on fire code, inside the business. Employees are not included in this number.

- No seating at bar tops, counters or similar locations
- No waiting area within the facility where customers would gather
- Maximum of ten persons per table, and minimum spacing of six feet between tables OR physical barriers between tables or booths sufficient to prevent virus spread between seated customers or groups of seated customers
- Disposable menus only
- All employee temperatures to be taken prior to being allowed to work each day, with no use of fever-reducing medication, no one with a temperature of 100.4 F or greater may work
- Anyone handling unpackaged food to wear a mask or face covering
- All tables, seating and condiment dispensers must be sanitized after each use before new customers may be seated.
- No live music, dance floors or entertainment
- All dine in and seating will close no later than 10 pm nightly.

### **Plan for businesses with COVID-positive cases**

Any business with a positive case of COVID will be evaluated on a case-by-case basis. Those who are adhering to best business practices will be much less likely to be impacted. Those choosing not to are at much greater risk of being closed. Any case will require follow up with the local Health Department which may include requirements for additional sanitization or other practices.

### **Questions**

Riley County Health Department  
Information line 785-587-4526  
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[www.rileycountyks.gov/coronavirus](http://www.rileycountyks.gov/coronavirus)