

APPLICATION PROTESTING PAYMENT OF AD VALOREM TAXES

(Pursuant to K.S.A. 79-2005)

(THIS FORM MUST BE FILED WITH YOUR COUNTY TREASURER)

IN THE MATTER OF THE PROTEST OF:

FOR OFFICIAL USE ONLY

NAME (OWNER OF RECORD)

MAILING ADDRESS (STREET, BOX #)

CITY STATE ZIP

() () (WORK) PHONE NUMBERS (HOME)

ATTORNEY OR OTHER REPRESENTATIVE, if applicable:

NAME

ADDRESS

CITY STATE ZIP

TELEPHONE ()

(If you are represented by an attorney or agent, you must submit an Entry of Appearance or current Declaration of Representative)

FOR TAXES PAID IN: COUNTY

1. Give a description of the property (including ID number used by County).

() Real property (real estate):

- I.D. No. - - - - -
Street address or legal description, common name, subdivision, etc.

() Personal property:

2. Tax year(s) at issue:

3. TAXES PAID: 1st half 2nd half Full

4. Are taxes paid by a mortgage company, bank or savings & loan? Yes No

5. What do you believe is the value and/or proper classification of this property for the year being protested? \$

MORE-- PLEASE COMPLETE ENTIRE FORM --

GENERAL INSTRUCTIONS FOR FILING A PROTEST

1. You may protest your taxes only if you did not file an equalization appeal on the valuation of the same property for the same tax year. If you have protested your first half payment of taxes, you may not protest your second half payment.
2. Complete the tax protest form and FILE A COPY WITH THE COUNTY TREASURER'S OFFICE ON OR BEFORE DECEMBER 20. (If taxes are paid IN FULL by an escrow agent, you must file your protest no later than January 31.) After that deadline, any protest must be filed at the time taxes are paid.
3. The County Appraiser will contact you to schedule an informal meeting with that office. (NOTE: If the grounds for your tax protest is that a tax levy is illegal, an Appendix to BTA 2005 must be completed and attached to the protest form and the County Treasurer will forward the appeal directly to the Board of Tax Appeals. No informal hearing will be scheduled with the County Appraiser when the basis for your appeal is that a tax levy is illegal.)
4. When you receive notification of the results of the informal hearing, if you disagree with those results, you have 30 days from the mailing date of that notification within which to file an appeal with the Small Claims Division or the Regular Division of the Board of Tax Appeals. The county will include a form and filing instructions for filing to the State Board of Tax Appeals with your notification of hearing results. If filing with the Regular Division of the Board of Tax Appeals, enclose any applicable filing fee(s) required K.A.R. 94-2-21. Checks or money orders should be made payable to the **Board of Tax Appeals**.